
VIII. Filing Case Events: Answer to Complaint

1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events* window.
2. Click *Answers to Complaints* under *Initial Pleadings and Service* submenu (see **Fig. VIII -1**).

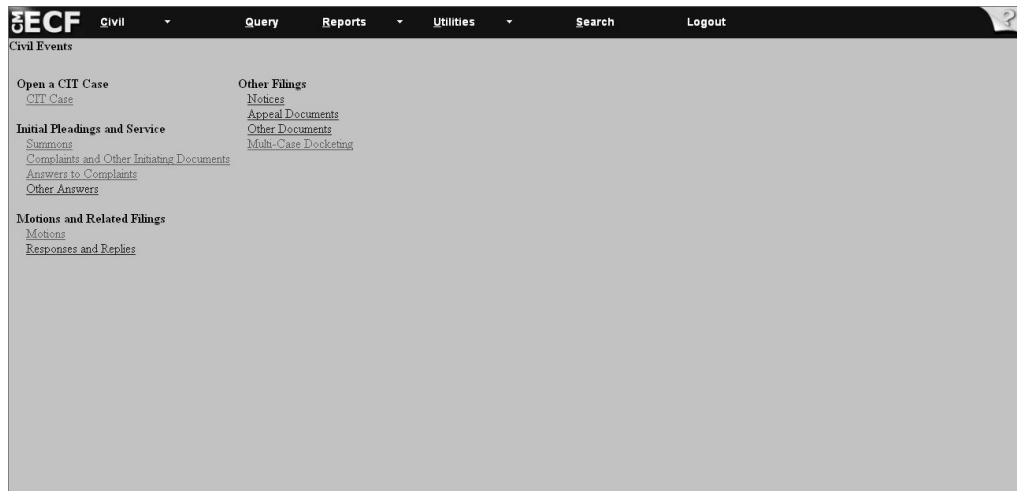


Figure VIII - 1

3. Type in the case number in the yy-xxxxx format (see **Figure VIII - 2**). Click .

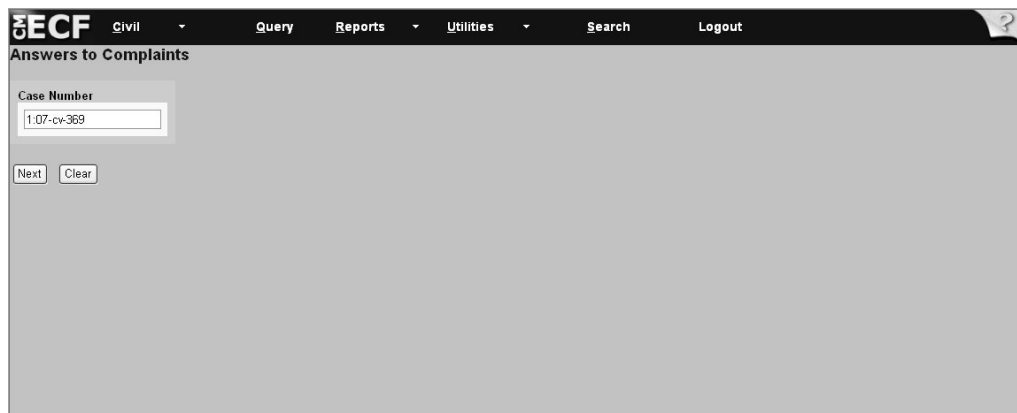
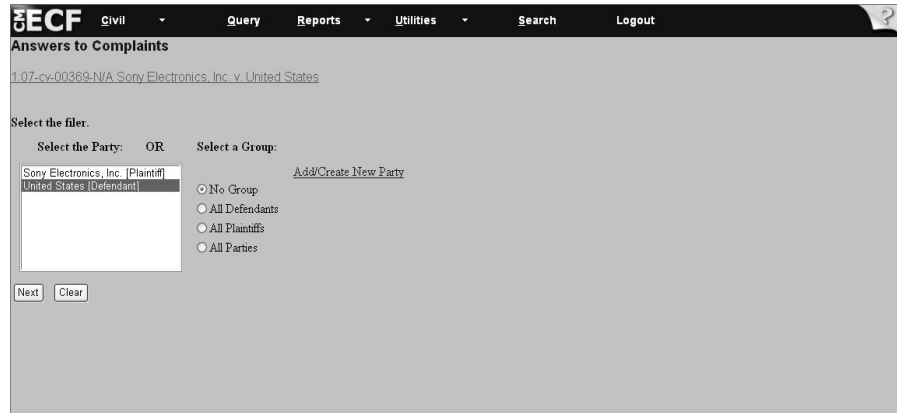


Figure VIII - 2

VIII. Filing Case Events: Answer to Complaint (continued)

4. Highlight the party on whose behalf you are filing. Tip: If you have more than one party filer, then hold down the [Ctrl] key and highlight the other parties by clicking on the appropriate names. There will be no need to either add or create a party at this point. The filer's name already appears in the system (see **Figure VIII - 3**). Click .

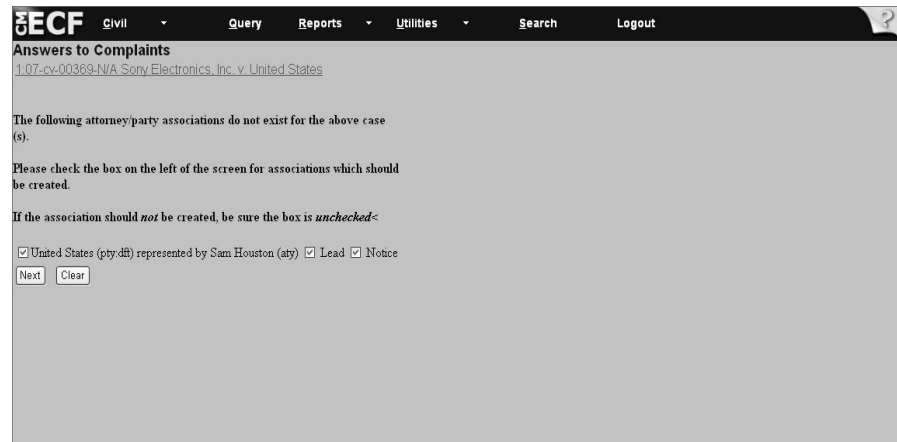
Figure VIII - 3



5. After party selection, the system may display *Attorney Associations* (see **Figure VIII -4**). If so, then select attorney associations if applicable. **Note:** Checking this box will create a link in the system between the attorney and the case. Check the *Lead* box if you are lead attorney on the case, otherwise leave the box blank. The *Notice* box with the checkmark is the system default. The Court recommends keeping the *Notice* box checked because this will add the attorney to the ECF notification list, which notifies all parties of the events filed on the case.

Click .

Figure VIII-4



VIII. Filing Case Events: Answer to Complaint (continued)

6. Select the complaint you are answering by selecting the box beside the complaint (see **Figure VIII - 5**). After you add all PDF documents and attachments, click **Next** .

Figure VIII - 5

Include	Date	#	Docket Text
<input checked="" type="checkbox"/>	01/03/2008	2	Complaint against United States. Answer due by 3/10/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

Note: In cases involving an amended complaint, the PDF upload screen will appear on the next screen. Do not be concerned. This is normal (See **Figure VIII - 6**).

Figure VIII - 6

Select the pdf document and any attachments.

Main Document
C:\citdocument.pdf

Attachments	Category	Description
1. <input type="text"/>	<input type="text"/>	<input type="text"/>

7. Where a browse menu appears on the screen subsequent to the complaint selection screen, follow the directions listed in IV. Working with Adobe Acrobat and Portable Document Format (PDF) to attach your PDF documents.

VIII. Filing Case Events: Answer to Complaint (continued)

8. The system asks if the document contains confidential information (see **Figure VIII - 7**)

Figure VIII - 7

Is this a confidential document?

Yes

No

9. Select Yes or No and click .

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

10. Click on the Answer Deadline box to satisfy the deadline (see **Figure VIII - 8**) or click on [*Satisfy all*] to satisfy all deadlines. Click .

Figure VIII - 8

ECF Civil Query Reports Utilities Search Logout

Answers to Complaints
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

Answer to Complaint (1581a & 1581b only)

Date: 1/3/2008

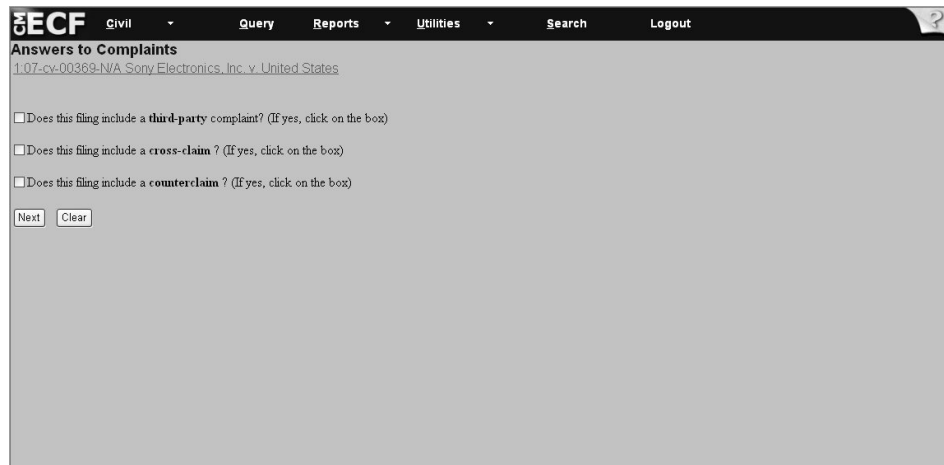
Filing Date #	Docket Text
1:07-cv-00369-N/A	
01/03/2008 2	Complaint against United States. Answer due by 3/10/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)
	Complaint (1581a or 1581b only)
<input checked="" type="checkbox"/>	Answer Deadline (Gov't) 03/10/2008

VIII. Filing Case Events: Answer to Complaint (continued)

11. If the answer you are filing . . .

- includes a third-party complaint, cross-claim or counterclaim (see **Figure VIII - 9**), then check the appropriate box and click **Next**.
- does not include a third-party complaint, cross-claim or counterclaim, then click **Next**.

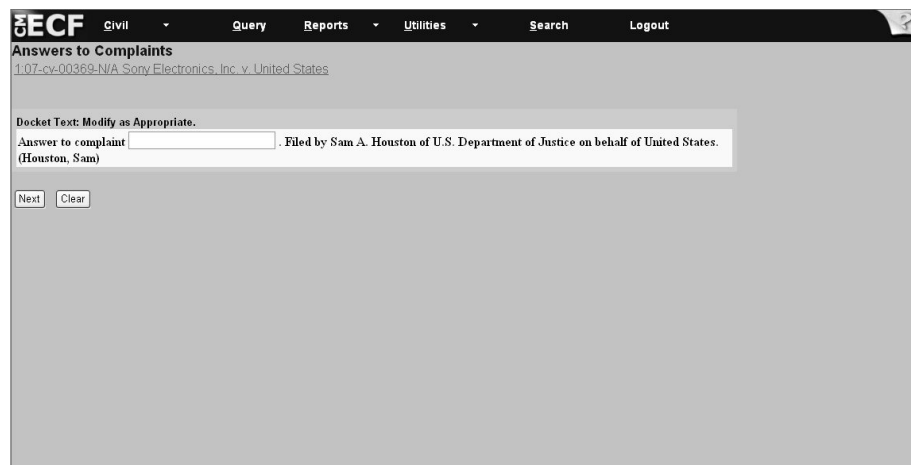
Figure VIII - 9



The screenshot shows the ECF 'Answers to Complaints' form for case 1:07-cv-00369-N/A Sony Electronics, Inc. v. United States. The form has a header with the ECF logo and navigation links: Civil, Query, Reports, Utilities, Search, and Logout. Below the header, the title 'Answers to Complaints' is displayed, followed by the case number and name. The main content area contains three checkboxes with labels: 'Does this filing include a third-party complaint? (If yes, click on the box)', 'Does this filing include a cross-claim? (If yes, click on the box)', and 'Does this filing include a counterclaim? (If yes, click on the box)'. At the bottom of the form, there are two buttons: 'Next' and 'Clear'.

12. The screen with the docket text information (see **Figure VIII - 10**) offers an opportunity to modify the text. The text can be modified by typing in the free text box. When finished, click **Next**. If you do not wish to modify the text, click **Next**.

Figure VIII - 10

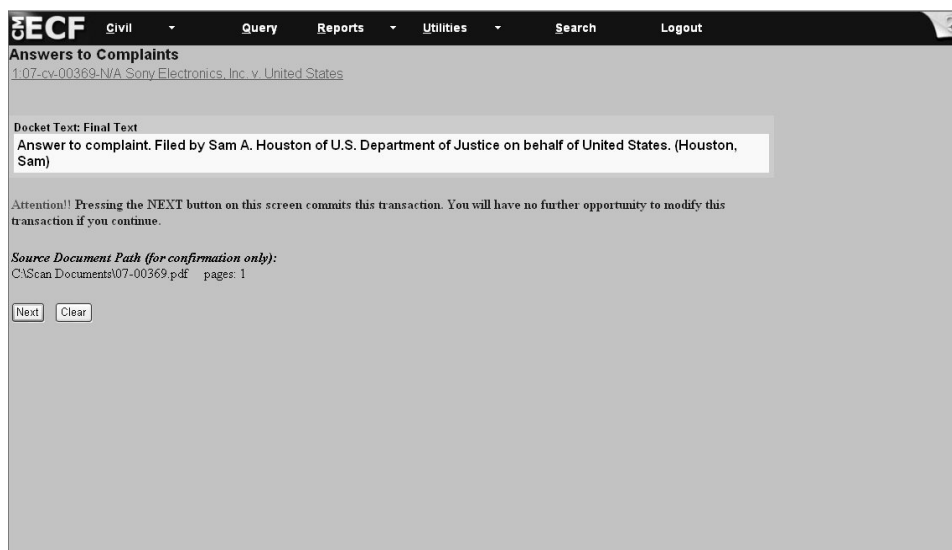


The screenshot shows the ECF 'Answers to Complaints' form for case 1:07-cv-00369-N/A Sony Electronics, Inc. v. United States. The form has a header with the ECF logo and navigation links: Civil, Query, Reports, Utilities, Search, and Logout. Below the header, the title 'Answers to Complaints' is displayed, followed by the case number and name. The main content area contains a section titled 'Docket Text: Modify as Appropriate.' with a text box containing the text 'Answer to complaint [redacted] . Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States. (Houston, Sam)'. At the bottom of the form, there are two buttons: 'Next' and 'Clear'.

VIII. Filing Case Events: Answer to Complaint (continued)

13. **Important:** Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see **Figure VIII - 11**). Once you click on the final text screen, you will have no further opportunity to change or correct your entry.

- If the entry is not correct, then hit the browser [*Back*] button to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click *Civil* on the Toolbar to restart.
- If your entry is correct, then click .



The screenshot displays the ECF (Electronic Case Filing) interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Answers to Complaints" and the case number is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area shows the docket text: "Docket Text: Final Text" and "Answer to complaint. Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States. (Houston, Sam)". A warning message states: "Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue." Below the warning, the source document path is provided: "Source Document Path (for confirmation only): C:\Scan Documents\07-00369.pdf pages: 1". At the bottom of the form, there are two buttons: "Next" and "Clear".

Figure VIII - 11

VIII. Filing Case Events: Answer to Complaint (continued)

14. The last screen the system displays is the notice of electronic filing. This screen is your receipt of the filing (see **Figure VIII - 12**).

The screenshot displays the ECF (Electronic Case Filing) interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Answers to Complaints" and the case identifier is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area is titled "U.S. Court of International Trade" and "TEST Database".

Notice of Electronic Filing

The following transaction was entered by Houston, Sam on 1/3/2008 at 3:44 PM EDT and filed on 1/3/2008

Case Name: Sony Electronics, Inc. v. United States
Case Number: 1:07-cv-369
Filer: United States
Document Number: 3

Docket Text:
Answer to complaint. Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States. (Houston, Sam)

1:07-cv-369 Notice has been electronically mailed to:

Sam A. Houston sam.houston@usdoj.gov
Matthew M. Murdock mmurdock@wayneparker.com, mmurdock@aol.com

1:07-cv-369 Notice has been delivered by other means to:

The following document(s) are associated with this transaction:

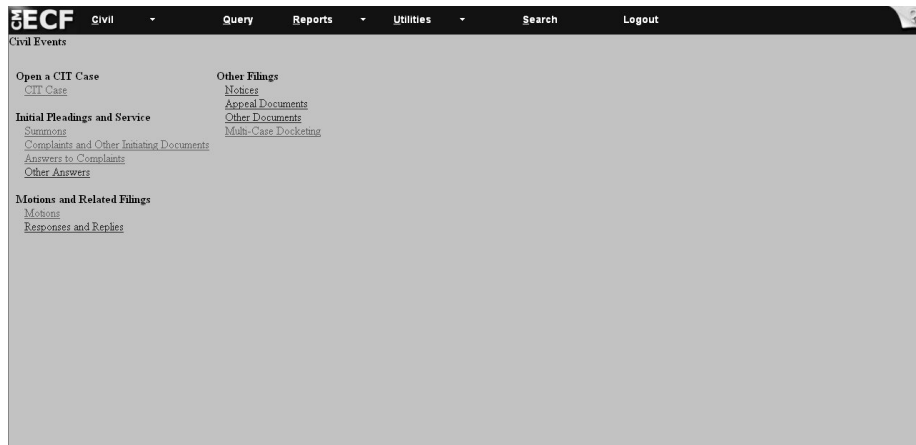
Document description: Main Document
Original filename: C:\Scan Documents\07-00369.pdf
Electronic document Stamp:
[STAMP uscItStamp_ID=992012590 [Date=1/3/2008] [FileNumber=330985-0] [309a83218c299a5dfccfb765fc64c5f8290da452eecd1b793f23ccfb14f1a3e04cddbde2d70ea5c40487f4ed04ecc00088b006ee8fc5f2daaf36701f900916e]]

Figure VIII - 12

VIII. Filing Case Events: Form 07 Notice of Dismissal - Pursuant to Rule 41(a)(1)(A)(i)

1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events* window.
2. Click on *Notices* under *Other Filings* submenu (see **Figure VIII - 13**).

Figure VIII - 13



3. Type in the case number in the **yy-xxxxx** format (see **Figure VIII - 14**). Click .

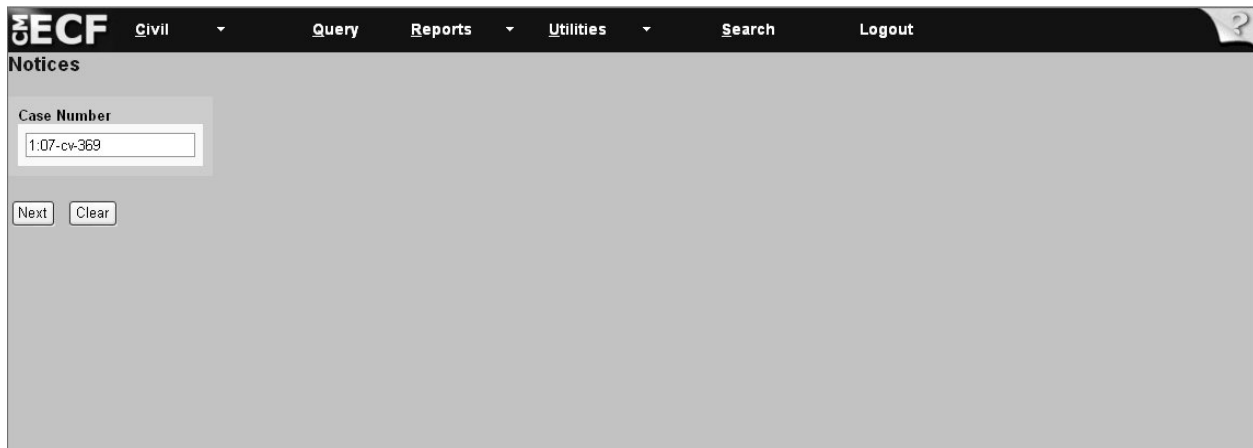


Figure VIII - 14

VIII. Filing Case Events: Form 07 Notice of Dismissal - Pursuant to Rule 41(a)(1)(A)(i) (continued)

4. Highlight the party on whose behalf you are filing (see **Figure VIII - 15**). Tip: If you have more than one party filer, then hold down the [Ctrl] key and highlight the other parties by on the appropriate names. There will be no need to either add or create a party at this point. The filer's name already appears in the system. Choose one of the group options if it applies and click

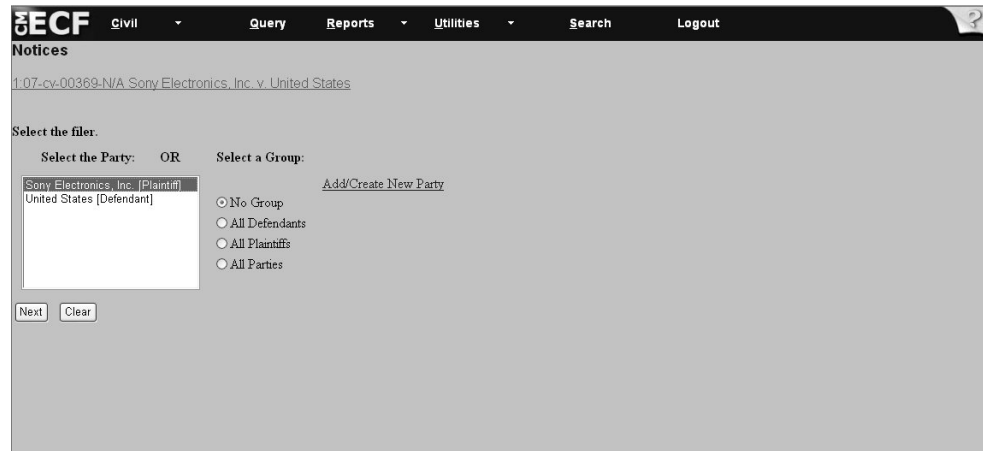


Figure VIII - 15

5. After you select the party, the system may display the attorney associations screen (see **Figure VIII - 16**). If so, then select attorney associations if applicable. **Note:** Checking this box will create a link in the system between the attorney and the case. Check the *Lead* box if you are lead attorney on the case, otherwise leave the box blank. The *Notice* box with the checkmark is the system default. The Court recommends keeping the *Notice* box checked because this will add the attorney to the ECF notification list, which notifies all parties of the events filed on the case.

Click .

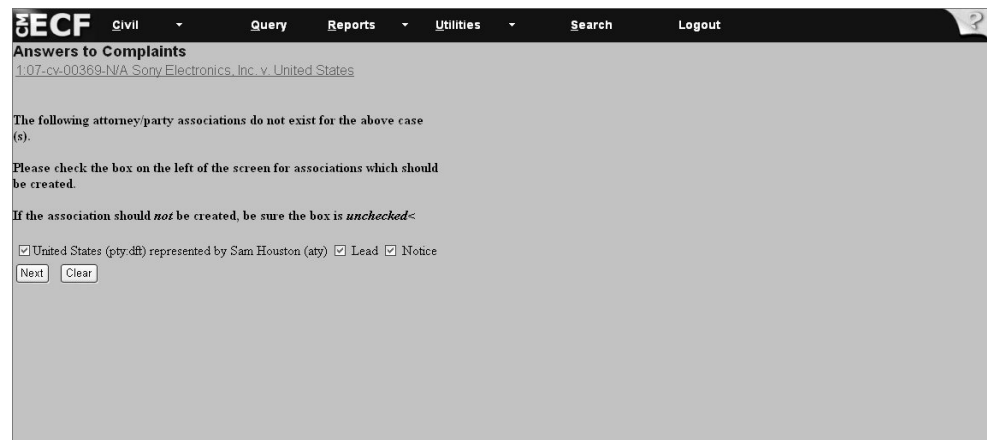


Figure VIII - 16

VIII. Filing Case Events: Form 07 Notice of Dismissal - Pursuant to Rule 41(a)(1)(A)(i) (continued)

6. Select (by using the drop-down arrow as shown in **Figure VIII - 17**) the event code that describes your document, e.g., *Form 07 Notice of Dismissal 41(a)(1)(A)(i)*, by highlighting the description. The event code will appear in the Notices box to the right of the event code selection.



The screenshot shows the ECF (Electronic Case Filing) interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Notices" and the case information is "1:10-cv-00032-N/A Sony Corporation v. United States".

The main content area is divided into two sections:

- Available Events (click to select an event):** A dropdown menu is open, showing a list of event codes. The selected event is "Form 07 Notice of Dismissal 41(a)(1)(A)(i)". Other visible options include: Application to Enter Default, Discovery Plan, Errata Memorandum, Form 01A Notice of Lawsuit and Request for Waiver of Service of Summons, Form 01B Waiver of Service of Summons, Form 08 Notice of Dismissal 41(a)(1)(A)(ii), Form 11 Notice of Appearance, Form 12 Substitution of Attorney, Notice of Consent to Electronic Service, Notice of Deposition, Notice of Destruction of Confidential Documents, Notice of Endorsement, Notice of Intent to Redact, and Notice of Suggestion of Death.
- Selected Event:** A text box displays the selected event code: "Form 07 Notice of Dismissal 41(a)(1)(A)(i)".

At the bottom of the form, there are two buttons: "Next" and "Clear".

Figure VIII - 17

7. Click .

VIII. Filing Case Events: Form 07 Notice of Dismissal - Pursuant to Rule 41(a)(1)(A)(i) (continued)

8. After you have selected the event code, you will be prompted to file your case-related documents (see **Figure VIII - 18**). After you have added all PDF documents and attachments, click **Next**.

ECF Civil Query Reports Utilities Search Logout

Notices
1:10-cv-00032-N/A Sony Corporation v. United States

Select the pdf document and any attachments.

Main Document
C:\Documents and Settings\bburg\Desktop\ Browse...

Attachments	Category	Description
1. Browse...		

Next Clear

Figure VIII - 18

9. The system asks if the document contains confidential information (see **Figure VIII - 19**)

Is this a confidential document?

Yes

No

Next Clear

Figure VIII - 19

10. Select Yes or No and click **Next**.

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

VIII. Filing Case Events: Form 07 Notice of Dismissal - Pursuant to Rule 41(a)(1)(A)(i) (continued)

11. The screen with the docket text information, offers an opportunity to modify the text (see **Figure VIII - 20**). The text in the prefVIII box can be modified by selecting an appropriate description, for example, *First, Amended, Consent*, from the drop-down menu that appears in the box.

Additionally, the text can be modified by typing in the free text box. When finished modifying the text, click . If you do not wish to modify the text, click .

The screenshot shows the ECF interface with a navigation bar at the top containing 'Civil', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. The main content area is titled 'Notices' and shows case information '1:10-cv-00032-N/A Sony Corporation v. United States'. A section titled 'Docket Text: Modify as Appropriate.' is highlighted with a light gray background. This section contains a dropdown menu with a downward arrow, currently displaying 'Form 7 notice of dismissal pursuant to 41(a)(1)(A)(i)'. Below the dropdown is a text box containing the text 'Filed by citatty of U.S. Court of International Trade on behalf of Sony Corporation.(citatty,)'. At the bottom of this highlighted section are two buttons: 'Next' and 'Clear'.

Figure VIII - 20

VIII. Filing Case Events: Form 07 Notice of Dismissal - Pursuant to Rule 41(a)(1)(A)(i) (continued)

12. **Important:** Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see **Figure VIII - 21**). Once you click on the final text screen, you will have **no opportunity to change or correct your entry**. The button completes the transaction!

- If the entry is not correct, then hit the *[Back]* button on the toolbar to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click on *Civil* to restart.
- If your entry is correct, then click .



The screenshot shows the ECF (Electronic Case Filing) interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Notices" and the case name is "1:10-cv-00032-N/A Sony Corporation v. United States". The main content area displays "Docket Text: Final Text" with a highlighted entry: "Form 7 notice of dismissal pursuant to 41(a)(1)(A)(i). Filed by citatty of U.S. Court of International Trade on behalf of Sony Corporation.(citatty,)". Below this, there is a warning: "Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue." Underneath the warning, the source document path is shown: "Source Document Path (for confirmation only): C:\fakepath\Test.pdf pages: 1". At the bottom of the form, there are two buttons: "Next" and "Clear".

Figure VIII - 21

VI. Filing Case Events: Form 07 Notice of Dismissal - Pursuant to Rule 41(a)(1)(A)(i) (continued)

13. The last screen the system displays is the notice of electronic filing (see **Figure VIII - 22**). This screen is your receipt of the filing.

The screenshot displays the ECF (Electronic Case Filing) interface. At the top, there is a navigation bar with the ECF logo and several menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Notices" and the case information is "1:10-cv-00032-N/A Sony Corporation v. United States". The court name is "U.S. Court of International Trade" and the database is "TEST Database".

Notice of Electronic Filing

The following transaction was entered by citatty, on 8/17/2010 at 8:22 AM and filed on 8/17/2010

Case Name: Sony Corporation v. United States
Case Number: 1:10-cv-00032-N/A
Filer: Sony Corporation
Document Number: 4

Docket Text:
Form 7 notice of dismissal pursuant to 41(a)(1)(A)(i). Filed by citatty of U.S. Court of International Trade on behalf of Sony Corporation.(citatty,)

1:10-cv-00032-N/A Notice has been electronically mailed to:
Steven Paul Florsheim sforsheim_gdlsk.com@example.com

1:10-cv-00032-N/A Notice has been delivered by other means to:
citatty
U.S. Court of International Trade
One Federal Plaza
New York, NY 10278-0001

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:C:\fakepath\Test.pdf
Electronic document Stamp:
[STAMP uscItStamp_ID=992012590 [Date=8/17/2010] [FileNumber=439760-0]
[4efc64f971a4d45271d58f61ef8ad8cb296a04a0b946e1e86192b5b0bcdaf74ce1d4d
b38caf18a71a797f3271c9904626f249a4c71074be9442fbedeb069e2b9]]

Figure VIII - 22

VIII. Filing Case Events: Consent Motion for Extension of Time

1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events* Window.
2. Click on *Motions* under the *Motions and Related Filings* submenu (see **Figure VIII - 23**).

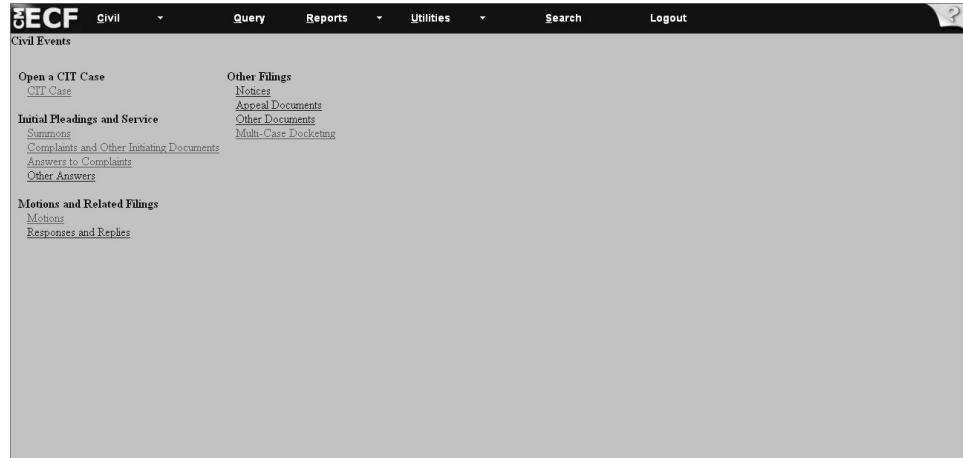


Figure VIII - 23

3. Type in the case number in the **yy-xxxxx** format (see **Figure VIII - 24**). Check the box *Joint filing with other attorney(s)* only if this is a joint filing and select the attorney's name from the list of names that appears. Note: A consent motion is not a joint filing. Therefore, please do not select this option if you are filing a consent motion. Click .

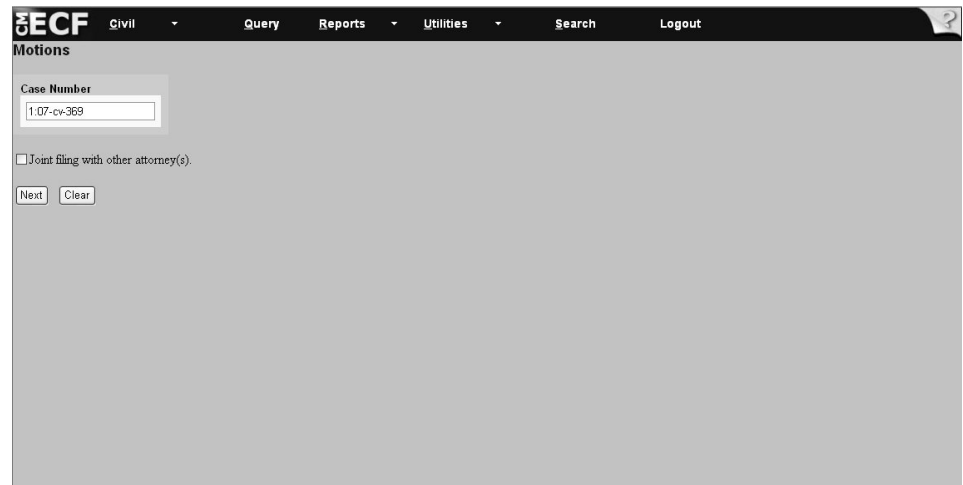
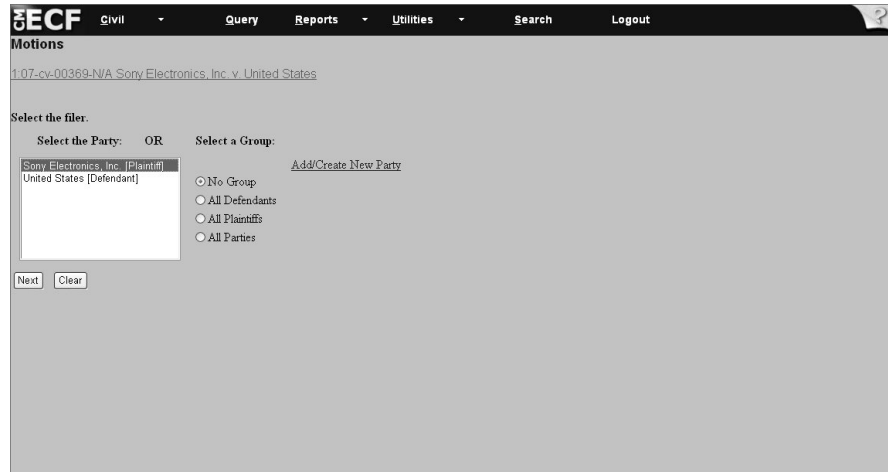


Figure VIII - 24

VIII. Filing Case Events: Consent Motion for Extension of Time (continued)

4. Highlight the party on whose behalf you are filing (see **Figure VIII - 25**). Tip: If you have more than one party filer, hold down the [*CTRL*] key and highlight parties by clicking on the appropriate entries. There will be no need to either add or create a party at this point. The filer's name already appears in the system. Click .

Figure VIII - 25

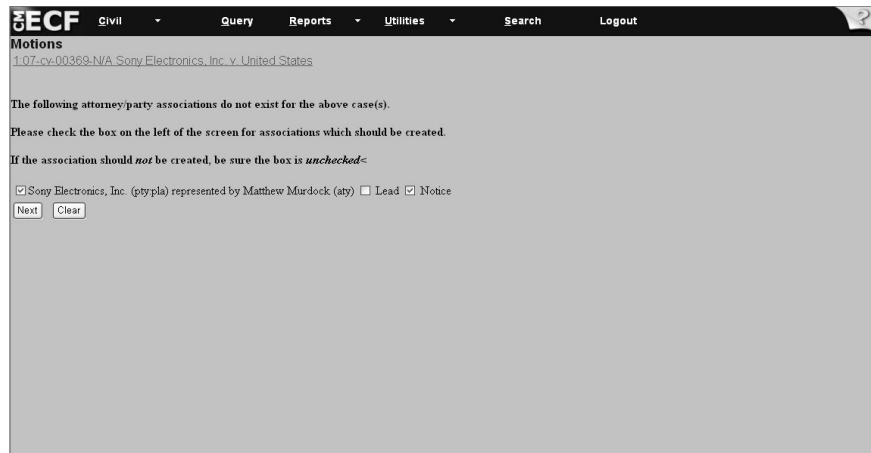


The screenshot shows the ECF Motions interface for case 1:07-cv-00369-NA. The page title is "Motions" and the case name is "1:07-cv-00369-NA Sony Electronics, Inc. v. United States". Under "Select the filer.", there are two sections: "Select the Party:" and "Select a Group:". Under "Select the Party:", there is a list with "Sony Electronics, Inc. [Plaintiff]" selected and "United States [Defendant]". Under "Select a Group:", there are radio buttons for "No Group", "All Defendants", "All Plaintiffs", and "All Parties". There is also a link "Add/Create New Party". At the bottom, there are "Next" and "Clear" buttons.

5. After you select the party, the system may display the attorney associations screen (see **Figure VIII - 26**). If so, then select attorney associations if applicable. **Note:** Checking this box will create a link in the system between the attorney and the case. Check the *Lead* box if you are lead attorney on the case, otherwise leave the box blank. The *Notice* box with the checkmark is the system default. The Court recommends keeping the *Notice* box checked because this will add the attorney to the ECF notification list, which notifies all parties of the events filed on the case.

Click .

Figure VIII - 26



The screenshot shows the ECF Motions interface for case 1:07-cv-00369-NA. The page title is "Motions" and the case name is "1:07-cv-00369-NA Sony Electronics, Inc. v. United States". Below the case name, it says "The following attorney/party associations do not exist for the above case(s). Please check the box on the left of the screen for associations which should be created. If the association should not be created, be sure the box is unchecked<". There is a list with "Sony Electronics, Inc. (ptypla) represented by Matthew Murdock (aty)" and checkboxes for "Lead" and "Notice". The "Notice" checkbox is checked. At the bottom, there are "Next" and "Clear" buttons.

VIII. Filing Case Events: Consent Motion for Extension of Time (continued)

6. Select the event code that describes your document by clicking on it. Please try to be as specific as possible when selecting a description. For this example we would select a *Motion for Extension of Time* (see **Figure VIII - 27**) (**Important note:** always choose the most specific motion.) Click .

Figure VIII - 27

The screenshot shows the ECF system interface. At the top, there is a navigation bar with 'ECF' logo and menu items: 'Civil', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. Below the navigation bar, the page title is 'Motions' and the case name is '1:07-cv-00369-N/A Sony Electronics, Inc. v. United States'. There is a search box with the placeholder text 'Start typing to find another event.'. Below the search box, there are two columns: 'Available Events (click to select events)' and 'Selected Events (click to remove events)'. The 'Available Events' list includes: 'Motion for Contempt', 'Motion for Default Judgment', 'Motion for Directed Verdict', 'Motion for Discovery', 'Motion for Entry of Default', 'Motion for Entry of Rule 54(b) Judgment', 'Motion for Entry of Scheduling Order', 'Motion for Errata', 'Motion for Excess Pages', 'Motion for Extension of Time', 'Motion for Extension of Time to Complete Discovery', 'Motion for Extension of Time to File Brief', 'Motion for Extension of Time to File Complaint', 'Motion for Extension of Time to File Reply Brief', and 'Motion for Extension of Time to File Response Brief'. The 'Motion for Extension of Time' option is highlighted. The 'Selected Events' list contains 'Motion for Extension of Time'. At the bottom of the interface, there are 'Next' and 'Clear' buttons.

7. After selecting the appropriate motion, you will be prompted to file your case-related documents (see **Figure VIII - 28**). After you add all PDF documents and attachments, click .

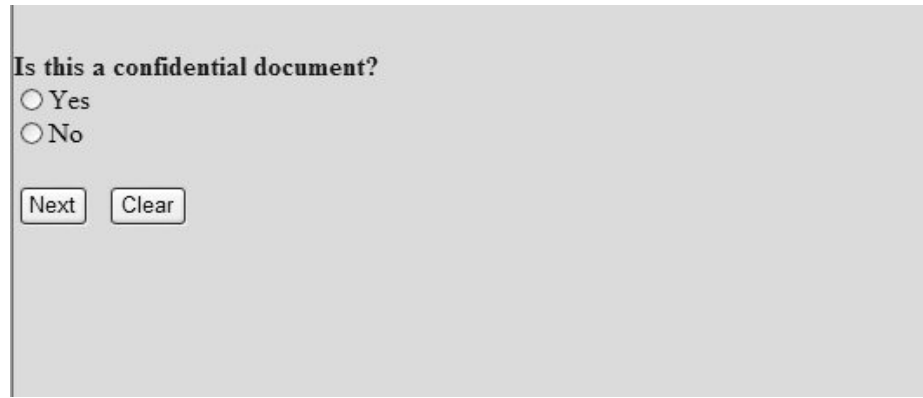
Figure VIII - 28

The screenshot shows the ECF system interface for uploading documents. The title is 'Select the pdf document and any attachments.'. Below the title, there is a section for 'Main Document' with a text input field containing 'C:\ct\document.pdf' and a 'Browse...' button. Below this, there is a table with three columns: 'Attachments', 'Category', and 'Description'. The first row of the table has a text input field with '1.', a 'Browse...' button, a dropdown menu, and another text input field. At the bottom of the interface, there are 'Next' and 'Clear' buttons.

VIII. Filing Case Events: Consent Motion for Extension of Time (continued)

8. The system asks if the document contains confidential information (see **Figure VIII - 29**)

Figure VIII - 29



Is this a confidential document?

Yes

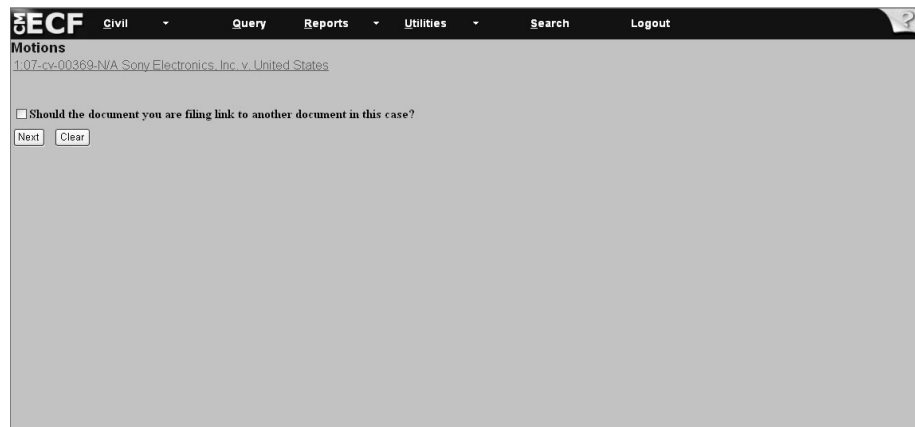
No

9. Select Yes or No and click .

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

10. Check the box *Should the document you are filing link to another document in this case* if you would like your document linked to a docket entry (see **Figure VIII - 30**). (Note: This is an optional entry. Checking this box will link the motion in the docket to its corresponding event. For example, if you are docketing a consent motion to extend time to respond to a motion, checking the motion event would allow you to link the document to the motion.)

Figure VIII - 30



ECF Civil Query Reports Utilities Search Logout

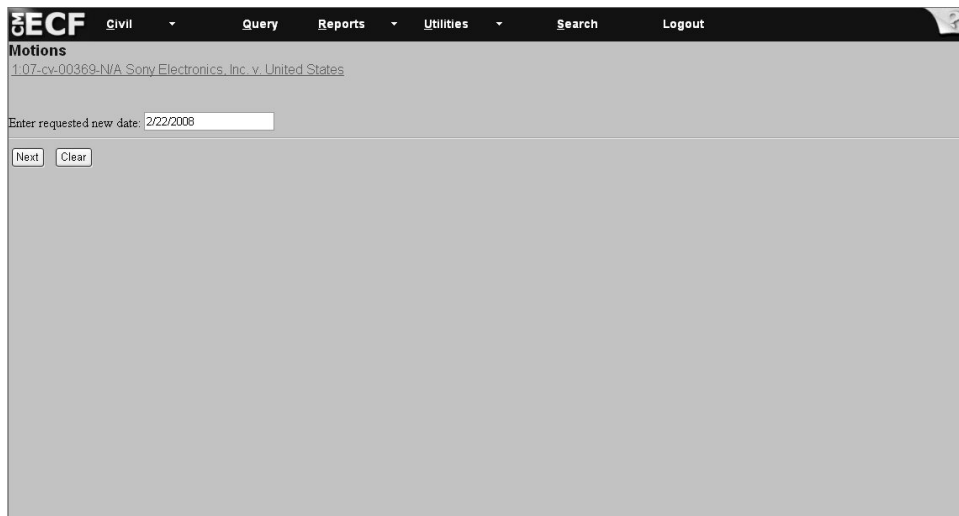
Motions

1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

Should the document you are filing link to another document in this case?

VIII. Filing Case Events: Consent Motion for Extension of Time (continued)

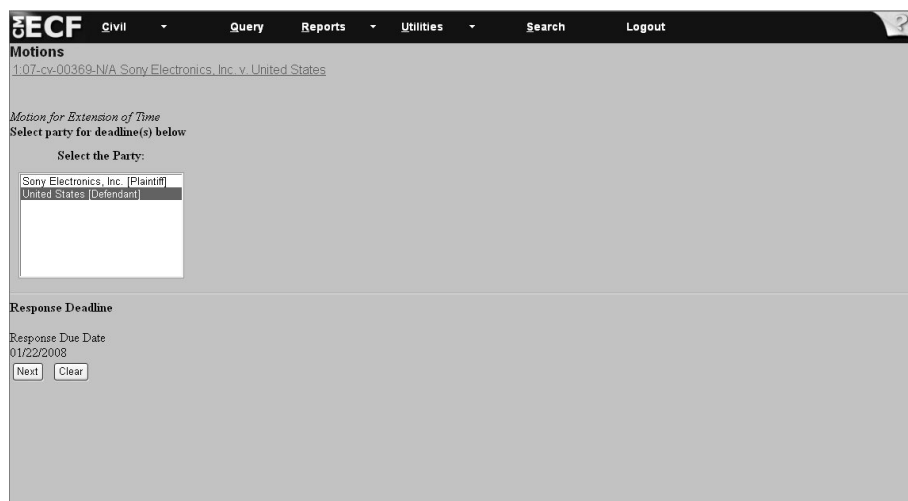
11. Select all parties entitled to respond to your motion (see **Figure VIII - 31**). Click . Notice that on the bottom of the screen the response due date has been created. **Note:** If this is a consent motion, then ignore the response due date. Click .



The screenshot shows the ECF system interface. At the top, there is a navigation bar with the ECF logo and menu items: CIVIL, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case name is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". A form field labeled "Enter requested new date:" contains the date "2/22/2008". Below the form field are two buttons: "Next" and "Clear".

Figure VIII - 31

12. The system displays the screen that allows you to enter your requested new deadline (see **Figure VIII - 32**). Enter the new requested deadline in this box in the MM/DD/YY format and click .



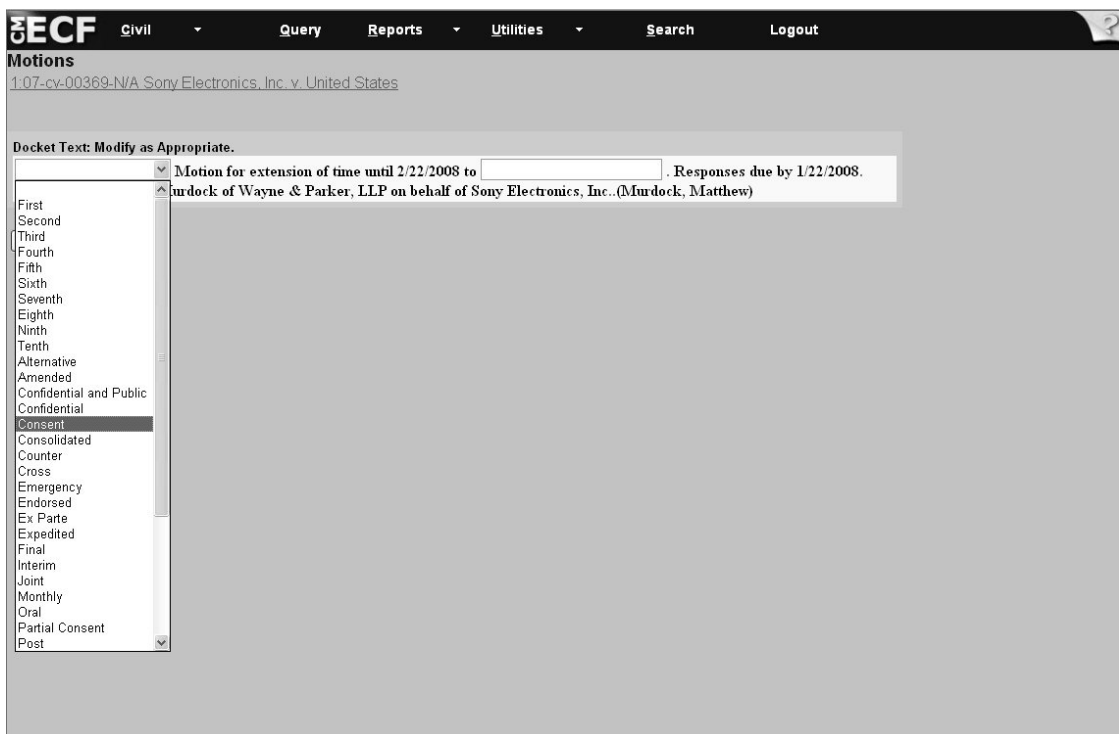
The screenshot shows the ECF system interface. At the top, there is a navigation bar with the ECF logo and menu items: CIVIL, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case name is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The page content includes the text "Motion for Extension of Time" and "Select party for deadline(s) below". Below this text is a section labeled "Select the Party:" with a list box containing two items: "Sony Electronics, Inc. (Plaintiff)" and "United States (Defendant)". Below the list box is a form field labeled "Response Deadline" with the text "Response Due Date" and the date "01/22/2008". Below the form field are two buttons: "Next" and "Clear".

Figure VIII - 32

VIII. Filing Case Events: Consent Motion for Extension of Time (continued)

13. This screen with the docket text information offers an opportunity to modify the docket text (see **Figure VIII - 33**). Text can be modified by selecting a description from the drop-down prefVIII box.

Note: If the motion is a consent motion, then you must use the drop-down box to select *Consent* and ignore the response due date. You may also modify the text by typing in the free text box. **Note:** If you used the generic event *Motion for Extension of Time*, then you need to describe the action you wish to take, for example, *file motion for summary judgment*. When you are finished modifying the text, then click .



The screenshot shows the ECF (Electronic Case Filing) interface for the case 1:07-cv-00369-N/A Sony Electronics, Inc. v. United States. The page title is "Motions". The docket text is "Motion for extension of time until 2/22/2008 to Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc..(Murdock, Matthew)". Responses are due by 1/22/2008. A dropdown menu is open, showing various motion types, with "Consent" selected. The menu options are: First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, Alternative, Amended, Confidential and Public, Confidential, Consent (highlighted), Consolidated, Counter, Cross, Emergency, Endorsed, Ex Parte, Expedited, Final, Interim, Joint, Monthly, Oral, Partial Consent, and Post.

Figure VIII - 33

VIII. Filing Case Events: Consent Motion for Extension of Time (continued)

14. **Important:** Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see **Figure VIII - 34**). Once you click on the final text screen, you will have **no opportunity to change or correct your entry**. Selecting the button completes the transaction and locks the text.

- If your entry is correct, then click . The system displays the notice of electronic filing screen.
- If the entry is not correct, then hit the [*Back*] button to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click on *Civil* to restart.

The screenshot shows the ECF (Electronic Case Filing) system interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case number is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area displays the docket entry text: "Docket Text: Final Text" followed by "Consent Motion for extension of time until 2/22/2008 to file motion for summary judgment. Responses due by 1/22/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc..(Murdock, Matthew)". Below the docket text, there is a warning message: "Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue." Underneath the warning, the source document path is shown: "Source Document Path (for confirmation only): C:\Scan Documents\07-00369.pdf pages: 1". At the bottom of the form, there are two buttons: "Next" and "Clear".

Figure VIII - 34

VIII. Filing Case Events: Consent Motion for Extension of Time (continued)

15. The last screen the system displays is the notice of electronic filing (see **Figure VIII - 35**). This screen is your receipt of the filing.

The screenshot displays the ECF (Electronic Case Filing) system interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case information is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The court is identified as the "U.S. Court of International Trade" and the database is "TEST Database".

Notice of Electronic Filing

The following transaction was entered by Murdock, Matthew on 1/3/2008 at 4:02 PM EDT and filed on 1/3/2008

Case Name: Sony Electronics, Inc. v. United States
Case Number: [1:07-cv-369](#)
Filer: Sony Electronics, Inc.
Document Number: [5](#)

Docket Text:
Consent Motion for extension of time until 2/22/2008 to *file motion for summary judgment*. Responses due by 1/22/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

1:07-cv-369 Notice has been electronically mailed to:

Sam A. Houston sam.houston@usdoj.gov
Matthew M. Murdock mmurdock@wayneparker.com, mmurdock@aol.com

1:07-cv-369 Notice has been delivered by other means to:

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename: C:\Scan Documents\07-00369.pdf
Electronic document Stamp:
[STAMP uscItStamp_ID=992012590 [Date=1/3/2008] [FileNumber=330991-0] [29b46becb5887a29e38a58b363dedfe9eff1673a1fb08648f39a9d3dc7582312270d6d3235ef07c6407f59fe8b6cd58d67ed15f6c250ecbc84cb93541ca8975]]

Figure VIII - 35

VIII. Filing Case Events: Motion to Intervene

1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events* Window.
2. Click on *Motions* under the *Motions and Related Filings* submenu (see **Figure VIII - 36**).

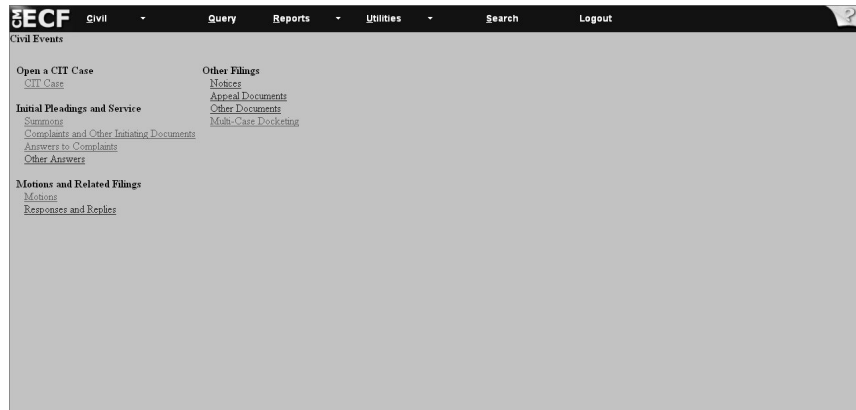


Figure VIII - 36

3. Type in the case number in the following format: **yy-xxxxx** (see **Figure VIII - 37**). Check the box *Joint filing with other attorney(s)* only if this is a joint filing. **Note:** A consent motion is not a joint filing. Therefore, please do not select this option if you are filing a consent motion. Click

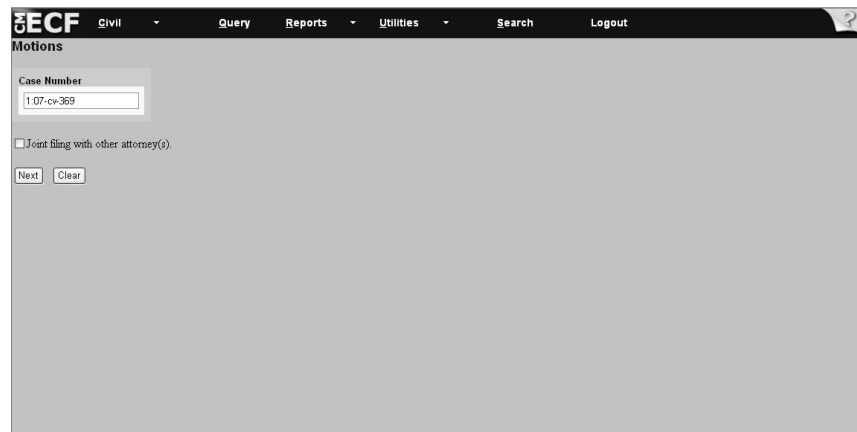


Figure VIII - 37

VIII. Filing Case Events: Motion to Intervene (continued)

4. The system displays the select filer screen (see **Figure VIII - 38**) . Since you are not a party to the case yet, you must click *Add/Create New Party*.

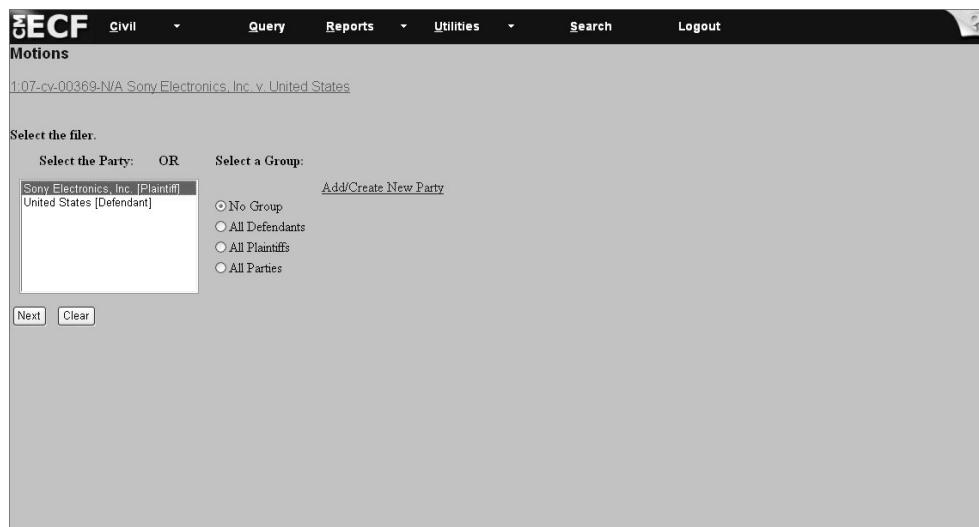


Figure VIII - 38

5. Type in the party name if known (see **Figure VIII - 39** Tip: If you do not know the party's name, then type the first three characters of the party's business name and click .

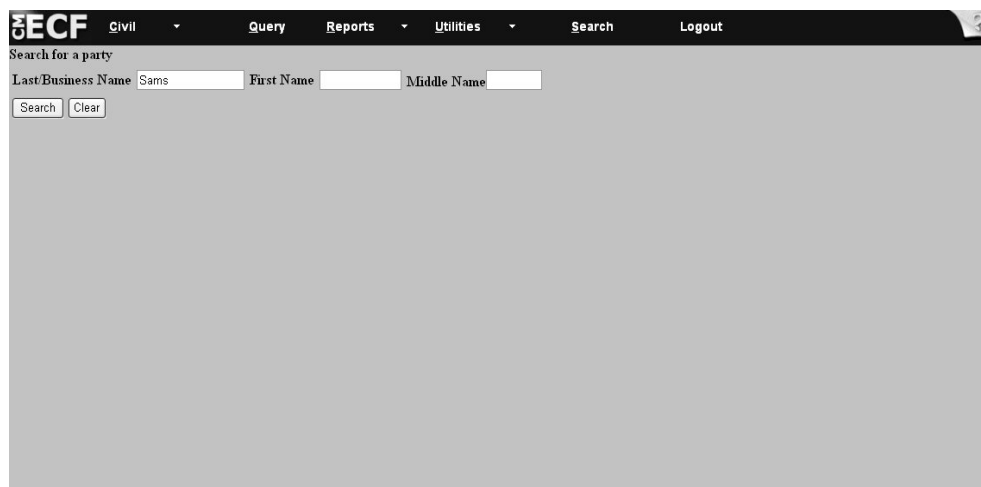
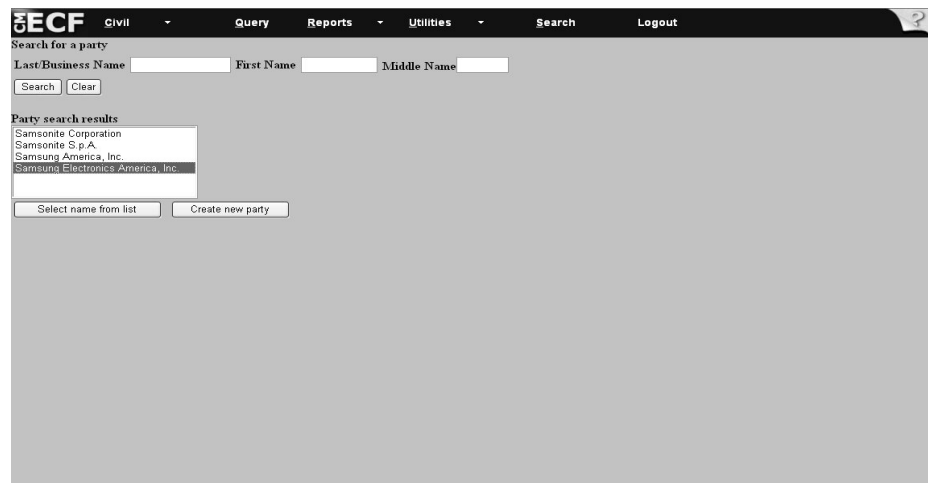


Figure VIII - 39

VIII. Filing Case Events: Motion to Intervene (continued)

6. If the party . . .

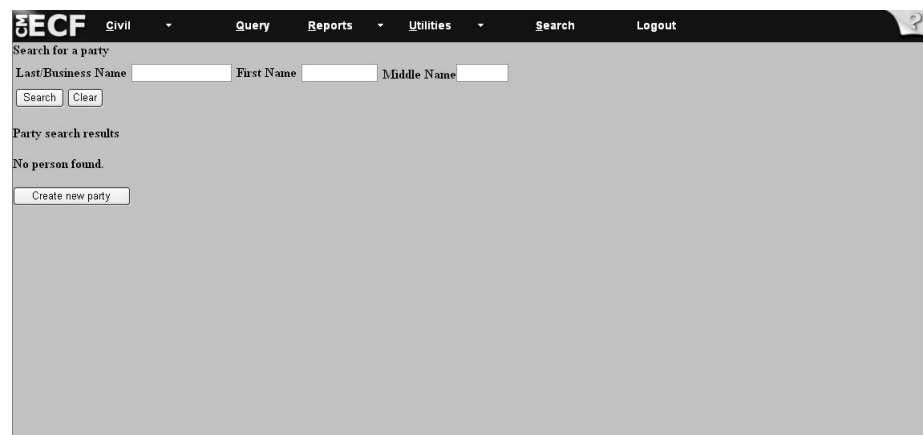
- ▶ is listed among the system entries, then highlight the party name and click (see **Figure VIII - 40**). **Note:** Information such as *doing business as* should be added on the next screen. The system next displays the party information screen.



The screenshot shows the ECF system interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, there is a search section titled "Search for a party" with three input fields: "Last/Business Name", "First Name", and "Middle Name". There are "Search" and "Clear" buttons below these fields. Underneath, the "Party search results" section displays a list of three entries: "Samsonite Corporation", "Samsonite S.p.A.", and "Samsung America, Inc.". The "Samsung America, Inc." entry is highlighted. Below the list, there are two buttons: "Select name from list" and "Create new party".

Figure VIII - 40

- ▶ is not listed among system entries, click (see **Figure VIII - 41**). The system next displays the party information screen. **Note:** The example on the following page, *Microsoft Corporation*, is used in this manual to illustrate the situation where a party is not in the database.



The screenshot shows the ECF system interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, there is a search section titled "Search for a party" with three input fields: "Last/Business Name", "First Name", and "Middle Name". There are "Search" and "Clear" buttons below these fields. Underneath, the "Party search results" section displays the text "No person found." Below this text, there is a single button: "Create new party".

Figure VIII - 41

VIII. Filing Case Events: Motion to Intervene (continued)

7. Enter the party information business name in the *Last Name* box unless it is an individual and only if you did not find a match on the previous screen. **Note:** Information such as *doing business as* or *formerly known as* must be created or added as though it was a new party. Skip the other address text boxes and go to the *Role* field. Click on the drop-down arrow in the *Role* box and highlight the role of the party (see **Figure VIII - 42**). You do not need to add any other information on this screen. **Note:** Steps 4 - 7 must be repeated for each additional party you represent. Click if there are no other parties (see **Figure VIII - 43**).

Figure VIII - 42

The screenshot shows the ECF Civil system interface. The 'Party Information' form is displayed with the following fields: Last name (Microsoft Corporation), First name, Middle name, Generation, Title, Role (dropdown menu open), Pro se (No), Office (Amicus (am pty), Consolidated Plaintiff (cp pty), Counter Claimant (cc pty), Counter Defendant (cd pty), Cross Claimant (ccr pty), Cross Defendant (crd pty), Defendant (dt pty), In Re (in re pty), Interested Party (ip pty), Intervenor Plaintiff (intpla pty), Intervenor Defendant (intvdt pty), Intervenor (intv pty), Plaintiff (pl pty), Plaintiff (pla pty)), Address 1, Address 2, Address 3, City, State, Zip, County, Country, Phone, Fax, E-mail, Party text, Start date, Alias..., Corporate parent or other affiliate..., Review..., Add all aliases, corporate parents and other affiliates before clicking the Submit button. The Role dropdown menu is open, showing options: Amicus (am pty), Consolidated Plaintiff (cp pty), Counter Claimant (cc pty), Counter Defendant (cd pty), Cross Claimant (ccr pty), Cross Defendant (crd pty), Defendant (dt pty), In Re (in re pty), Interested Party (ip pty), Intervenor Plaintiff (intpla pty), Intervenor Defendant (intvdt pty), Intervenor (intv pty), Plaintiff (pl pty), Plaintiff (pla pty), Proposed Amicus (pam pty), Proposed Consolidated Plaintiff (pcp pty), Proposed Intervenor Defendant (pintvdt pty), Proposed Intervenor Plaintiff (pintvpla pty), Respondent (res pty), Special Master (sm pty), ThirdParty Defendant (3pd pty), ThirdParty Plaintiff (3pp pty).

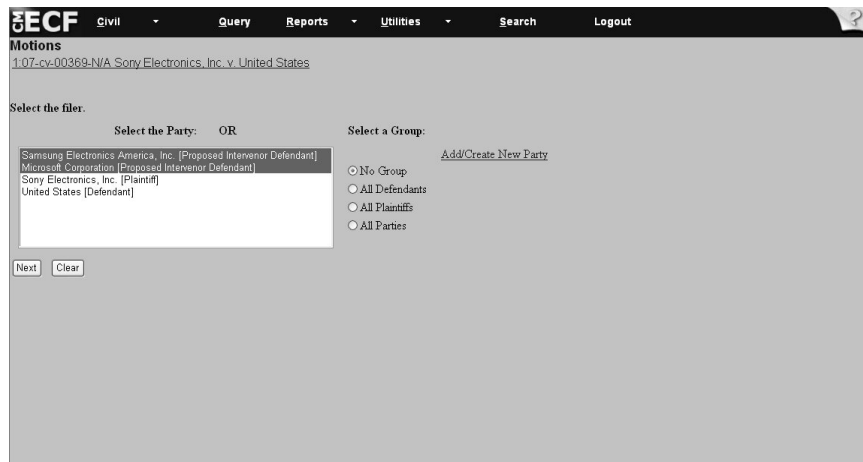
Figure VIII - 43

The screenshot shows the ECF Civil system interface. The 'Party Information' form is displayed with the following fields: Last name (Microsoft Corporation), First name, Middle name, Generation, Title, Role (Proposed Intervenor Defendant (pintvdt pty)), Pro se (No), Office, Address 1, Address 2, Address 3, City, State, Zip, County, Country, Phone, Fax, E-mail, Party text, Start date (1/4/2008), Alias..., Corporate parent or other affiliate..., Review..., Add all aliases, corporate parents and other affiliates before clicking the Submit button. The Role field is now set to 'Proposed Intervenor Defendant (pintvdt pty)'. The buttons at the bottom are Submit, Cancel, and Clear.

VIII. Filing Case Events: Motion to Intervene (continued)

8. Highlight the party you just added (*Microsoft Corporation*) and the party that you selected from the list (*Samsung*) (see **Figure VIII - 44**). After all parties are selected, click **Next**.

Figure VIII - 44

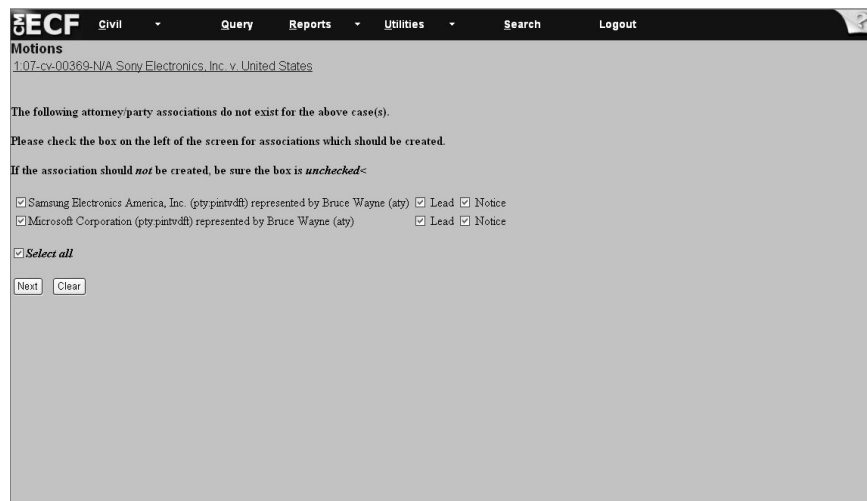


The screenshot shows the ECF Motions interface for case 1:07-cv-00369-N/A Sony Electronics, Inc. v. United States. The page title is "Motions". Below the case information, it says "Select the filer." and "Select the Party: OR". There are three radio button options for "Select a Group": "No Group", "All Defendants", and "All Parties". A list of parties is shown with "Samsung Electronics America, Inc. [Proposed Intervenor Defendant]" selected. There are "Next" and "Clear" buttons at the bottom.

9. After you select the party, the system may display the attorney associations screen (see **Figure VIII - 45**.) If so, then select attorney associations if applicable. **Note:** Checking this box will create a link in the system between the attorney and the case. Check the *Lead* box if you are lead attorney on the case, otherwise leave the box blank. The *Notice* box with the checkmark is the system default. The Court recommends keeping the *Notice* box checked because this will add the attorney to the ECF notification list, which notifies all parties of the events filed on the case.

Click **Next**.

Figure VIII - 45



The screenshot shows the ECF Motions interface for case 1:07-cv-00369-N/A Sony Electronics, Inc. v. United States. The page title is "Motions". Below the case information, it says "The following attorney/party associations do not exist for the above case(s). Please check the box on the left of the screen for associations which should be created. If the association should not be created, be sure the box is unchecked:". There are two rows of checkboxes for attorney associations. The first row is for "Samsung Electronics America, Inc. (pty:plaintiff) represented by Bruce Wayne (aty)" with checkboxes for "Lead" and "Notice". The second row is for "Microsoft Corporation (pty:plaintiff) represented by Bruce Wayne (aty)" with checkboxes for "Lead" and "Notice". There is a "Select all" checkbox. There are "Next" and "Clear" buttons at the bottom.

VIII. Filing Case Events: Motion to Intervene (continued)

10. Scroll down through the list of motions and highlight, for purposes of this example, *Motion to Intervene* (see **Figure VIII - 46**) Click .

Figure VIII - 46

The screenshot shows the ECF system interface. At the top, there is a navigation bar with 'ECF' logo and menu items: 'Civil', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. Below the navigation bar, the page title is 'Motions' and the case number is '1:07-cv-00369-N/A Sony Electronics, Inc. v. United States'. There is a search input field with the placeholder text 'Start typing to find another event.'. Below the search field, there are two columns: 'Available Events (click to select events)' and 'Selected Events (click to remove events)'. The 'Available Events' list includes: 'Motion to Consolidate cases', 'Motion to Correct Record', 'Motion to Deposit Funds', 'Motion to Dismiss Case', 'Motion to Enforce Judgment', 'Motion to Exclude', 'Motion to Expedite', 'Motion to Intervene' (highlighted), 'Motion to Invest Funds', 'Motion to Join', 'Motion to Join (Parties)', 'Motion to Lift Stay', 'Motion to Modify or Terminate EFP', 'Motion to Quash', and 'Motion to Remand Case'. The 'Selected Events' list contains 'Motion to Intervene'. At the bottom of the interface, there are 'Next' and 'Clear' buttons.

11. After you select the appropriate motion, you will be prompted to file your case-related documents (see **Figure VIII - 47**) After you add all PDF documents and attachments, click .

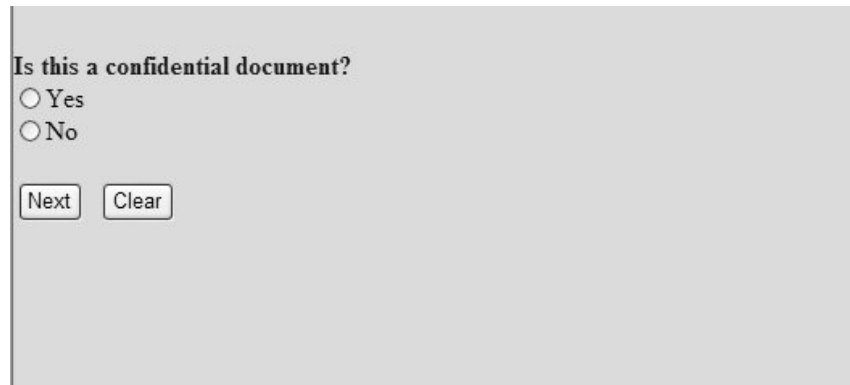
Figure VIII - 47

The screenshot shows the 'Select the pdf document and any attachments.' section of the ECF system. It features a 'Main Document' field with the text 'C:\citdocument.pdf' and a 'Browse...' button. Below this is a table with three columns: 'Attachments', 'Category', and 'Description'. The table has one row with the index '1.', a 'Browse...' button, a dropdown menu, and a text input field. At the bottom of the interface, there are 'Next' and 'Clear' buttons.

VIII. Filing Case Events: Motion to Intervene (continued)

12. The system asks if the document contains confidential information (see **Figure VIII - 48**)

Figure VIII - 48



Is this a confidential document?

Yes

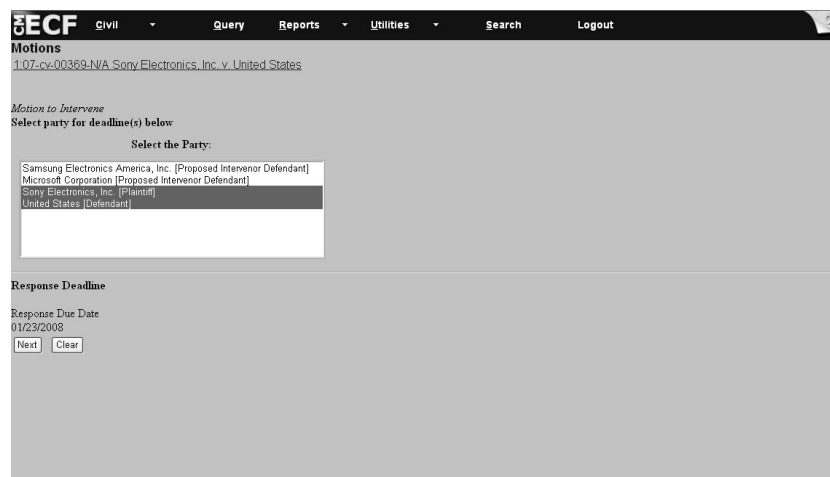
No

13. Select Yes or No and click .

Note: Attorneys representing proposed intervenors in a action will not be permitted to file and view documents containing confidential information until they are granted intervenor status and have submitted and filed the proper documentation. See V. Filing and Viewing Confidential Document.

14. Select all parties entitled to respond to your motion (see **Figure VIII - 49**). Exclude yourself. **Tip:** If you have more than one party filer, then hold down the [CTRL] key and highlight parties by clicking on the appropriate entries. Click .

Figure VIII - 49



ECF CIVIL Query Reports Utilities Search Logout

Motions

1:07-cv-00369-NVA Sony Electronics, Inc. v. United States

Motion to Intervene

Select party for deadline(s) below

Select the Party:

Samsung Electronics America, Inc. [Proposed Intervenor Defendant]

Microsoft Corporation [Proposed Intervenor Defendant]

Sony Electronics, Inc. [Plaintiff]

United States [Defendant]

Response Deadline

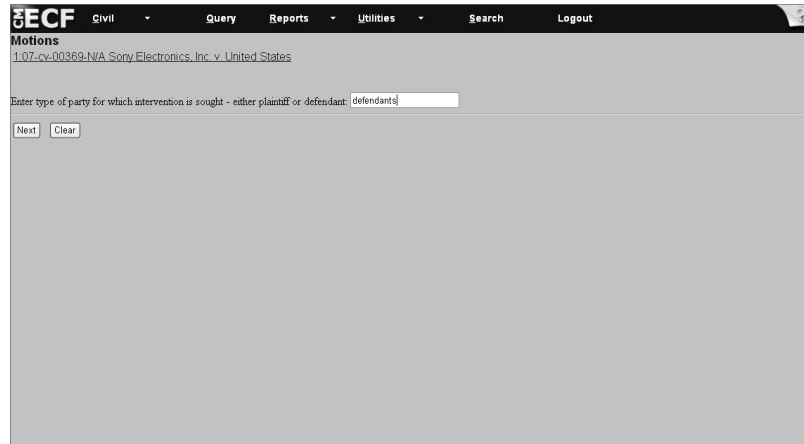
Response Due Date

01/23/2008

VIII. Filing Case Events: Motion to Intervene (continued)

15. Enter the type of party for which intervention is sought (See **Figure VIII - 50** Type in either *Defendant* or *Plaintiff* and click).

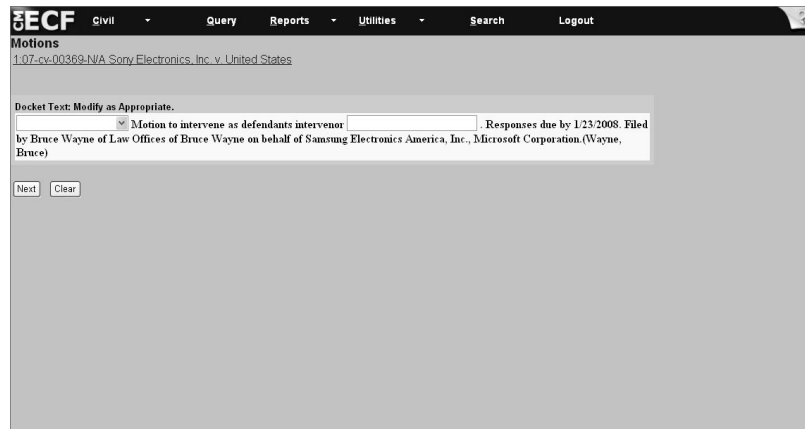
Figure VIII - 50



The screenshot shows the ECF Motions interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case number is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area contains a form with the label "Enter type of party for which intervention is sought - either plaintiff or defendant:" followed by a text input field containing the word "defendants". Below the input field are two buttons: "Next" and "Clear".

16. This screen in the figure below (see **Figure VIII - 51**) shows the docket text information, and offers an opportunity to modify the docket text. Text can be modified by selecting a description from the drop-down prefVIII box. **Note:** If the motion is a consent motion, then you must use the drop-down box to select *Consent* and ignore the response due date. You may also modify the text by typing in the free text box. When you are finished modifying the text, click .

Figure VIII - 51



The screenshot shows the ECF Motions interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case number is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area contains a form with the label "Docket Text: Modify as Appropriate." followed by a drop-down menu. The selected option in the drop-down menu is "Motion to intervene as defendants intervenor". To the right of the drop-down menu is a text input field containing the text "Responses due by 1/23/2008. Filed by Bruce Wayne of Law Offices of Bruce Wayne on behalf of Samsung Electronics America, Inc., Microsoft Corporation.(Wayne, Bruce)". Below the input field are two buttons: "Next" and "Clear".

VIII. Filing Case Events: Motion to Intervene (continued)

17. **Important:** Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see **Figure VIII - 52**). Once you click on the final text screen, you will have no opportunity to correct your entry. The button completes and locks the text of the transaction.

- If the entry is not correct, then hit the [*Back*] button to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click on *Civil* to restart.
- If your entry is correct, then click . The system displays the notice of electronic filing screen.

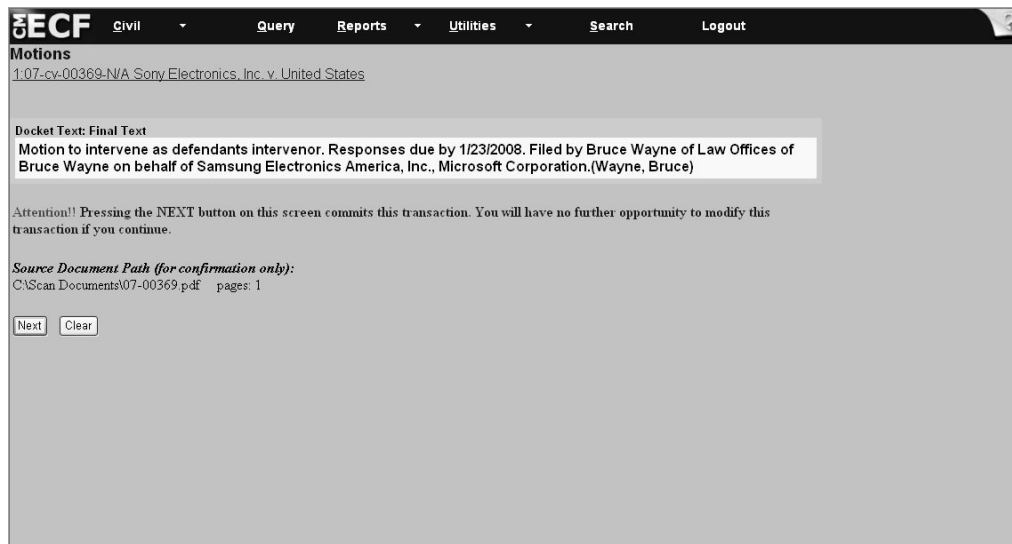


Figure VIII - 52

VIII. Filing Case Events: Motion to Intervene (continued)

18. The last screen the system displays is the notice of electronic filing (see **Figure VIII - 53**). This screen is your receipt of the filing.

ECF Civil Query Reports Utilities Search Logout

Motions
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

U.S. Court of International Trade
TEST Database

Notice of Electronic Filing

The following transaction was entered by Wayne, Bruce on 1/4/2008 at 9:55 AM EDT and filed on 1/4/2008

Case Name: Sony Electronics, Inc. v. United States
Case Number: [1:07-cv-369](#)
Filer: Samsung Electronics America, Inc.
Microsoft Corporation
Document Number: [6](#)

Docket Text:
Motion to intervene as defendants intervenor. Responses due by 1/23/2008. Filed by Bruce Wayne of Law Offices of Bruce Wayne on behalf of Samsung Electronics America, Inc., Microsoft Corporation (Wayne, Bruce)

1:07-cv-369 Notice has been electronically mailed to:

Sam A. Houston sam.houston@usdoj.gov
Bruce Wayne bruce.wayne@knight.com

1:07-cv-369 Notice has been delivered by other means to:

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename: C:\Scan Documents\07-00369.pdf
Electronic document Stamp:
[STAMP uscItStamp_ID=992012590 [Date=1/4/2008] [FileNumber=330994-0] [a0ed1b79c1e3ee6bf56c591485ce22ba9a08d8e318420e43f1b85dd993cad5a82d4be59af7992f943ba522f5b66a3db8cd6da4a5cbe3d72d05c5893d6ad55125]]

Figure VIII - 53

VIII. Filing Case Events: Motion to Intervene (continued)

*** Important Procedural Note ***

Due to the filing requirements of *Motions to Intervene*, this entry should be followed by two to four additional and separate docket entries preferably in the following order:

Required entries

1. *Form 11 - Notice of Appearance* (found under *Notices*)
2. *Form 13 - Corporate Disclosure Statement* (found under *Other Documents*)

Possible entries

3. *Form 17 - Business Proprietary Information Certification* - (found under *Other Documents* - this is a case-specific filing and should be broken up into two separate filings, if applicable, one for attorneys and one for consultants).
4. *Application/Motion for Preliminary Injunction* - (found under *Motions*)

VIII. Filing Case Events: Motion for Judgment Upon Agency Record 56.1

1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events* Window.
2. Click on *Motions* under the *Motions and Related Filings* submenu (see **Figure VIII - 54**).

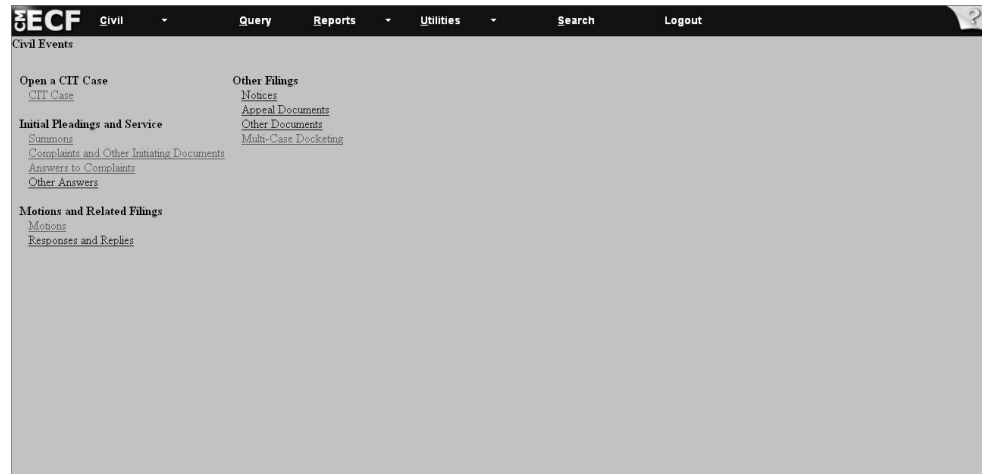


Figure VIII - 54

3. Type in the case number in the **yy-xxxxx** format (see **Figure VIII - 55**). Check the box *Joint filing with other attorney(s)* only if this is a joint filing. **Note:** A consent motion is not a joint filing. Therefore, please do not select this option if you are filing a consent motion. Click .

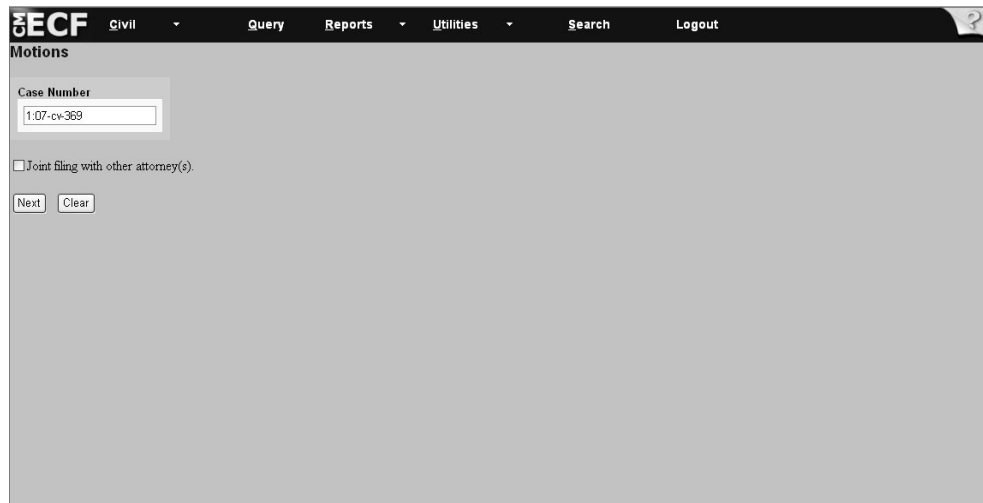
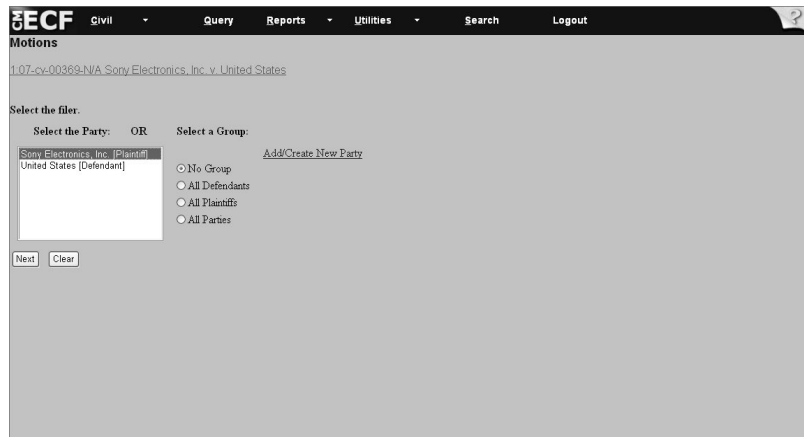


Figure VIII - 55

VIII. Filing Case Events: Motion for Judgment Upon Agency Record 56. 1 (continued)

- IX.** Highlight the party on whose behalf you are filing (see **Figure VIII - 56**). **Tip:** If you have more than one party filer, then hold down the [*Ctrl*] key and highlight parties by clicking on the appropriate entries. **Note:** Select one of the group options if it applies. Click

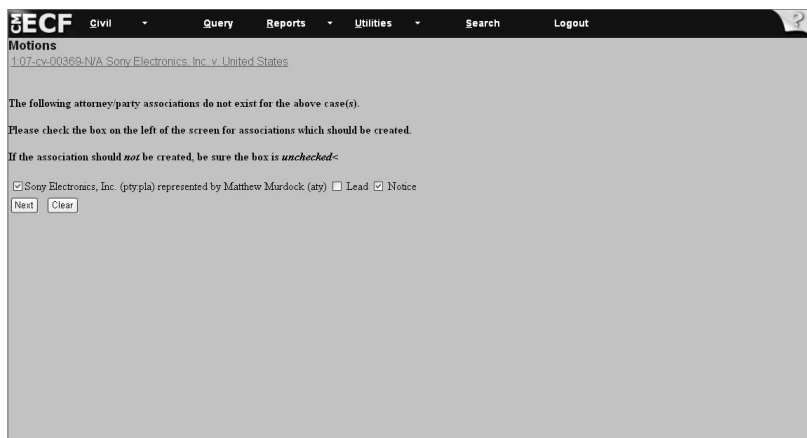
Figure VIII - 56



The screenshot shows the ECF Motions interface for case 1:07-cv-00369-NVA Sony Electronics, Inc. v. United States. The 'Select the filer.' section includes a 'Select the Party:' dropdown menu with 'Sony Electronics, Inc. (Plaintiff)' and 'United States (Defendant)' selected. To the right, the 'Select a Group:' section has radio buttons for 'No Group', 'All Defendants', 'All Plaintiffs', and 'All Parties'. A 'Next' button is visible at the bottom left of the form area.

5. After you highlight the party, the system may display the attorney associations screen (see **Figure VIII - 57**). If so, then select attorney associations if applicable. **Note:** Checking this box will create a link in the system between the attorney and the case. Check the *Lead* box if you are lead attorney on the case, otherwise leave the box blank. The *Notice* box with the checkmark is the system default. The Court recommends keeping the *Notice* box checked because this will add the attorney to the ECF notification list, which notifies all parties of the events filed on the case. Click .

Figure VIII - 57

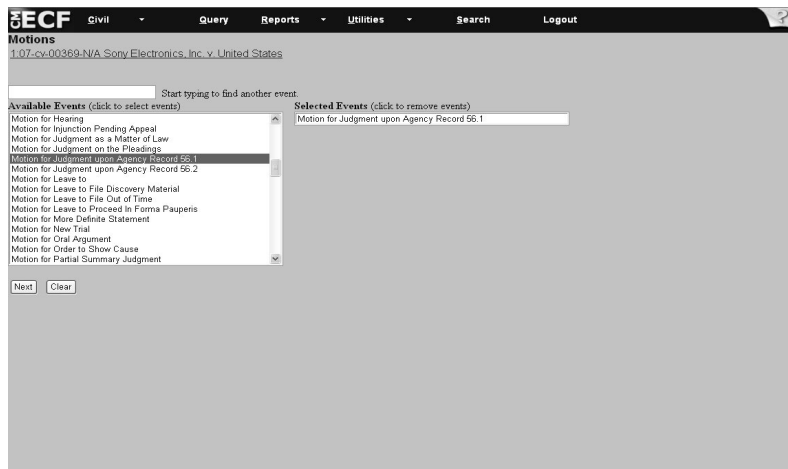


The screenshot shows the ECF Motions interface for the same case. It displays a message: 'The following attorney/party associations do not exist for the above case(s). Please check the box on the left of the screen for associations which should be created. If the association should not be created, be sure the box is unchecked-'. Below this, there is a checkbox for 'Sony Electronics, Inc. (ptypla) represented by Matthew Murdock (aty)' which is checked. To the right of this checkbox are two smaller checkboxes: 'Lead' (unchecked) and 'Notice' (checked). A 'Next' button is located at the bottom left of the form area.

VIII. Filing Case Events: Motion for Judgment Upon Agency Record 56.1 (continued)

6. Scroll down through the list of motions and highlight *Motion for Judgment upon Agency Record 56.1* (see **Figure VIII - 58**). Click **Next**.

Figure VIII - 58



7. After you select the appropriate motion, you will be prompted to file your case-related documents (see **Figure VIII - 59**).

Figure VIII - 59

The screenshot shows the 'Select the pdf document and any attachments' screen. The 'Main Document' field is set to 'C:\document.pdf'. The 'Attachments' table has one row with a 'Browse...' button. 'Next' and 'Clear' buttons are at the bottom of the interface.

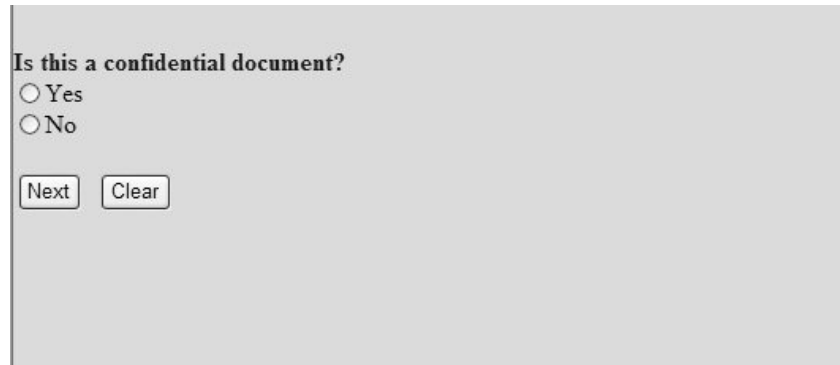
Attachments	Category	Description
1. <input type="text" value="C:\document.pdf"/> <input type="button" value="Browse..."/>	<input type="text" value=""/>	<input type="text" value=""/>

VIII. Filing Case Events: Motion for Judgment Upon Agency Record 56.1

(continued)

8. The system asks if the document contains confidential information (see **Figure VIII - 60**)

Figure VIII - 60



Is this a confidential document?

Yes

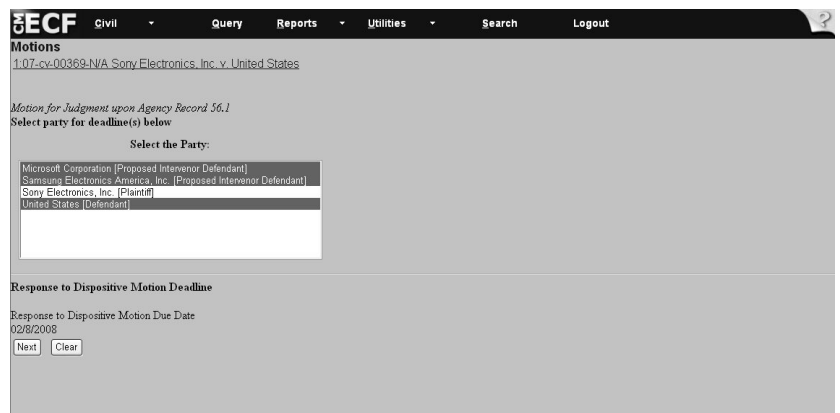
No

9. Select Yes or No and click .

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

10. Select all the parties entitled to respond to your motion (see **Figure VIII - 61**). **Tip:** If you have more than one party filer, then hold down the *Ctrl* key and highlight and select other parties by selecting the appropriate names. Click .

Figure VIII - 61



ECF Civil Query Reports Utilities Search Logout

Motions

1:07-cv-00369-NVA Sony Electronics, Inc. v. United States

Motion for Judgment upon Agency Record 56.1

Select party for deadline(s) below

Select the Party:

- Microsoft Corporation [Proposed Intervenor Defendant]
- Samsung Electronics America, Inc. [Proposed Intervenor Defendant]
- Sony Electronics, Inc. [Plaintiff]
- United States [Defendant]

Response to Dispositive Motion Deadline

Response to Dispositive Motion Due Date

02/8/2008

VIII. Filing Case Events: Motion for Judgment Upon Agency Record 56.1 (continued)

11. The screen with the docket text information offers an opportunity to modify the docket text if appropriate (see **Figure VIII - 62**). Text can be modified by selecting a description from the drop-down box or by typing in the free text box. When you are finished modifying the text, click . If you do not wish to modify the text, click .



The screenshot shows the ECF (Electronic Case Filing) system interface. At the top, there is a navigation bar with the ECF logo and several menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case number is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area is titled "Docket Text: Modify as Appropriate." and contains a text entry form. The form has a dropdown menu with the selected option "Motion for judgment on agency record 56.1" and a free text box containing ". Response to Dispositive Motion due by 2/8/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc..(Murdock, Matthew)". Below the text entry area, there are two buttons: "Next" and "Clear".

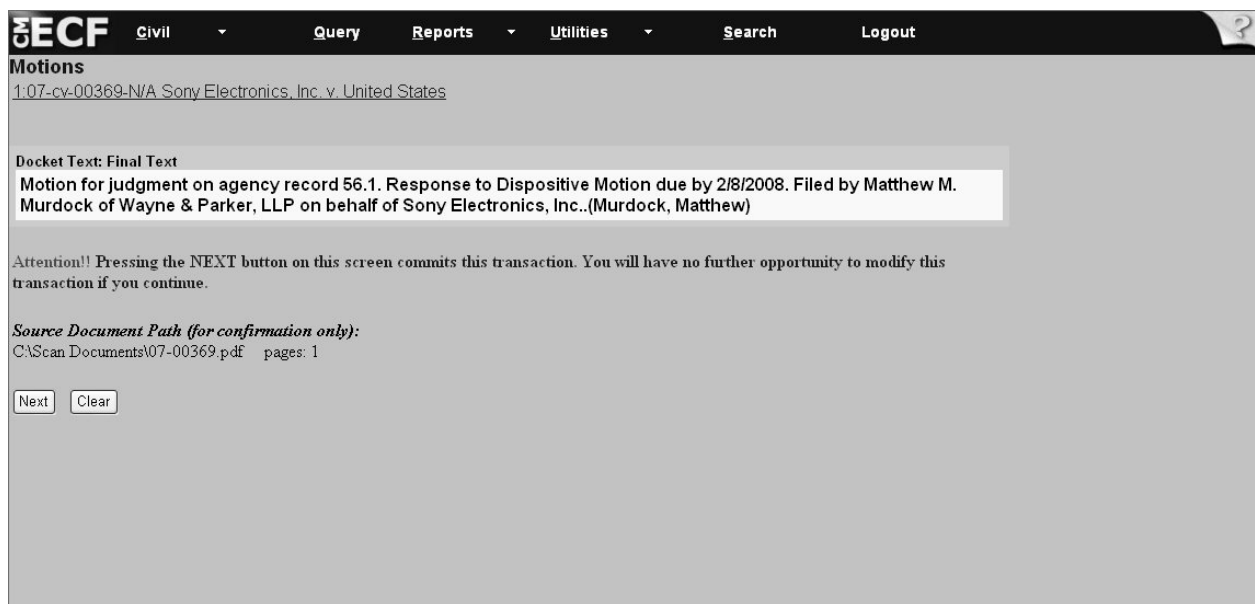
Figure VIII - 62

VIII. Filing Case Events: Motion for Judgment Upon Agency Record 56.

(continued)

12. **Important: Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see Figure VIII - 63). Once you click on the final text screen, you will have no opportunity to change or correct your entry. The Next button completes the transaction and locks the text!**

- If the entry is not correct, then hit the *[Back]* button to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click on *Civil* to restart.
- If your entry is correct, then click . The system displays the notice of electronic filing screen.



The screenshot shows the ECF (Electronic Case Filing) interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case name is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area displays the docket text: "Docket Text: Final Text" followed by "Motion for judgment on agency record 56.1. Response to Dispositive Motion due by 2/8/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc.(Murdock, Matthew)". A warning message states: "Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue." Below the warning, the source document path is shown: "Source Document Path (for confirmation only): C:\Scan Documents\07-00369.pdf pages: 1". At the bottom of the form, there are two buttons: "Next" and "Clear".

Figure VIII - 63

VIII. Filing Case Events: Motion for Judgment Upon Agency Record 56. 1 (continued)

13. The last screen the system displays is the notice of electronic filing (**Figure VIII - 64**). This screen is the receipt of the filing.

The screenshot displays the ECF system interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Motions" and the case name is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area is titled "U.S. Court of International Trade" and "TEST Database". The primary section is "Notice of Electronic Filing", which states: "The following transaction was entered by Murdock, Matthew on 1/4/2008 at 11:57 AM EDT and filed on 1/4/2008". It lists the following details: Case Name: Sony Electronics, Inc. v. United States; Case Number: 1:07-cv-369; Filer: Sony Electronics, Inc.; Document Number: 7. Below this, the "Docket Text" reads: "Motion for judgment on agency record 56.1. Response to Dispositive Motion due by 2/8/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)". The next section, "1:07-cv-369 Notice has been electronically mailed to:", lists three recipients: Sam A. Houston (sam.houston@usdoj.gov), Matthew M. Murdock (mmurdock@wayneparker.com, mmurdock@aol.com), and Bruce Wayne (bruce.wayne@knight.com). The following section, "1:07-cv-369 Notice has been delivered by other means to:", states: "The following document(s) are associated with this transaction:". The final section, "Document description:", provides the following information: Main Document; Original filename: CAScan Documents\07-00369.pdf; Electronic document Stamp: [STAMP uscstStamp_ID=992012590 [Date=1/4/2008] [FileNumber=330997-0] [8E328b7306dfa571bb650965cf159f019bce8e35dcb5a2111da16ed791d9275d05509ca756c631fd013346f94d7e754c278d900398e3b126d1dc3c4aed61da8]]

Figure VIII - 64

VIII. Filing Case Events: Response to Dispositive Motion for Judgment Upon Agency Record 56.1

Important: If the response contains a cross-motion, then file the document as a cross-motion, and type in the free docket text box, *Response to pending motion*.

1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events* Window.
2. Click on *Responses and Replies* under the *Motions and Related Filings* submenu (see **Figure VIII - 65**).

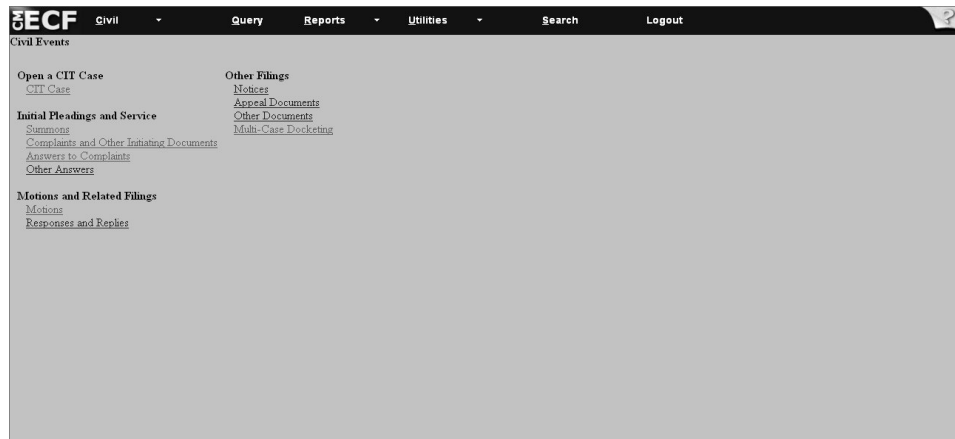


Figure VIII - 65

3. Type in the case number in the following format: **yy-xxxxx** (see **Figure VIII - 66**). Click

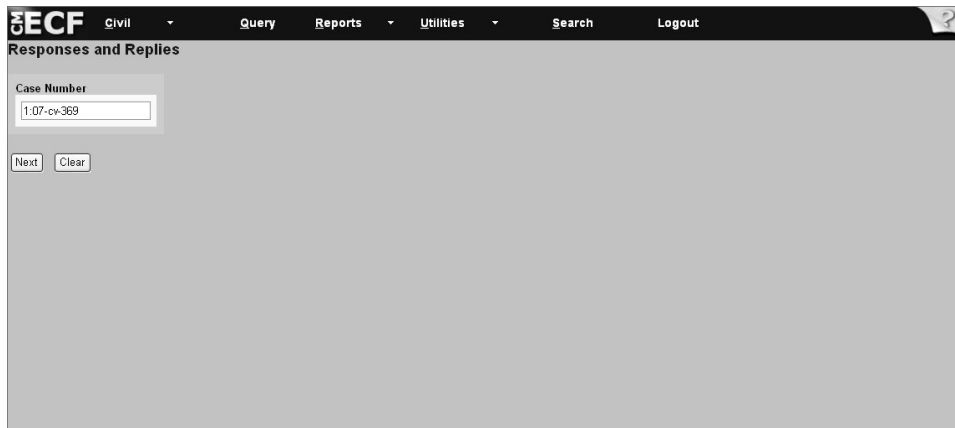


Figure VIII - 66

VIII. Filing Case Events: Response to Dispositive Motion for Judgment Upon Agency Record 56.1 (continued)

4. Highlight the party on whose behalf you are filing (see **Figure VIII - 67**). **Tip:** If you have more than one party filer, then hold down the *Ctrl* key and highlight the parties by clicking on the appropriate parties. Select one of the group options if it applies. Click .

Figure VIII - 67

ECF Civil Query Reports Utilities Search Logout
Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

Select the filer.

Select the Party: OR Select a Group: Add/Create New Party

Microsoft Corporation [Proposed Intervenor Defendant]
Samsung Electronics America, Inc. [Proposed Intervenor Defendant]
Sony Electronics, Inc. [Plaintiff]
United States [Defendant]

No Group
 All Defendants
 All Plaintiffs
 All Parties

Next Clear

5. After you highlight the party, the system may display the attorney associations screen (see **Figure - 68**) If so, then select attorney associations if applicable. **Note:** Checking this box will create a link in the system between the attorney and the case. Check the *Lead* box if you are lead attorney on the case, otherwise leave the box blank. The *Notice* box with the checkmark is the system default. The Court recommends keeping the *Notice* box checked because this will add the attorney to the ECF notification list, which notifies all parties of the events filed on the case.

Click .

Figure VIII - 68

ECF Civil Query Reports Utilities Search Logout
Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

The following attorney/party associations do not exist for the above case(s).

Please check the box on the left of the screen for associations which should be created.

If the association should *not* be created, be sure the box is *unchecked*-

United States (pty def) represented by Sam Houston (aty) Lead Notice

Next Clear

VIII. Filing Case Events: Response to Dispositive Motion for Judgment Upon Agency Record 56.1 (continued)

6. Select the event code from the drop-down menu (see **Figure VIII - 69**) that describes your document by highlighting the description with your mouse. For this example, select *Response to Motion (Dispositive)*. Click .

Note: When your event code is selected, the code should appear in the blank space to the right of the drop-down box, under the *Selected Event* text.

The screenshot shows the ECF (Electronic Case Filing) system interface. At the top, there is a navigation bar with the ECF logo and several menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Responses and Replies" and the case number is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The main content area is divided into two sections: "Available Events (click to select an event)" and "Selected Event". The "Available Events" section has a dropdown menu that is currently open, showing a list of event codes: Reply, Response to Motion (Dispositive), Response to Motion (Procedural), Supplemental Response, and Sur-Reply. The "Selected Event" section has a text box that contains the text "Response to Motion (Dispositive)". Below these sections, there are two buttons: "Next" and "Clear".

Figure VIII - 69

VIII. Filing Case Events: Response to Dispositive Motion for Judgment Upon Agency Record 56.1 (continued)

7. After you select the appropriate response, you will be prompted to file your case-related documents (see **Figure VIII - 70**). After you add all PDF documents and attachments, click **Next**

Figure VIII - 70

Select the pdf document and any attachments.

Main Document
C:\ctidocument.pdf

Attachments	Category	Description
1. <input type="text"/> <input type="button" value="Browse..."/>	<input type="text"/> <input type="button" value="v"/>	<input type="text"/>

8. The system asks if the document contains confidential information (see **Figure VIII - 71**)

Figure VIII - 71

Is this a confidential document?

Yes
 No

9. Select Yes or No and click **Next** .

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

VIII. Filing Case Events: Response to Dispositive Motion for Judgment Upon Agency Record 56.1 (continued)

10. Click in the box(es) of the motion(s) to which you are responding (**Figure VIII - 72**). Click

.

Figure VIII - 72

ECF Civil Query Reports Utilities Search Logout

Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

Select the appropriate event(s) to which your event relates:

- 01/03/2008 5 Consent Motion for extension of time until 2/22/2008 to file motion for summary judgment. Responses due by 1/22/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)
- 01/04/2008 6 Motion to intervene as defendants intervenor. Responses due by 1/23/2008. Filed by Bruce Wayne of Law Offices of Bruce Wayne on behalf of Samsung Electronics America, Inc., Microsoft Corporation (Wayne, Bruce)
- 01/04/2008 7 Motion for judgment on agency record 56.1. Response to Dispositive Motion due by 2/8/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

11. Select all the parties entitled to respond to your motion (see **Figure VIII - 73**). **Tip:** If you have more than one party, then hold down the *Ctrl* key and highlight the parties by clicking on the appropriate parties. **Note:** This screen creates the reply due date.

12. Click on the box(es) next to the docket entries to which you are responding and click .

Figure VIII - 73

ECF Civil Query Reports Utilities Search Logout

Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

Response to Motion (Dispositive)
Select party for deadline(s) below

Select the Party:

- Microsoft Corporation [Proposed Intervenor Defendant]
- Samsung Electronics America, Inc. [Proposed Intervenor Defendant]
- Sony Electronics, Inc. [Plaintiff]
- United States [Defendant]

Reply Deadline
Reply due
01/23/2008

Select docket entry components which are to be associated with the above schedule(s).

Filing Date #	Docket Text
01/03/2008 5	Consent Motion for extension of time until 2/22/2008 to file motion for summary judgment. Responses due by 1/22/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew) <input type="checkbox"/> Motion for Extension of Time
01/04/2008 6	Motion to intervene as defendants intervenor. Responses due by 1/23/2008. Filed by Bruce Wayne of Law Offices of Bruce Wayne on behalf of Samsung Electronics America, Inc., Microsoft Corporation (Wayne, Bruce) <input type="checkbox"/> Motion to Intervene
01/04/2008 7	Motion for judgment on agency record 56.1. Response to Dispositive Motion due by 2/8/2008. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew) <input checked="" type="checkbox"/> Motion for Judgment upon Agency Record 56.1

VIII. Filing Case Events: Response to Dispositive Motion for Judgment Upon Agency Record 56.1 (continued)

13. The screen with the docket text information allows you to modify the docket text if appropriate. For this example, you may want to type *in opposition* in the first free text box and *for Judgment upon Agency Record* in the second free text box (see **Figure VIII - 74**). When you are finished modifying the text, click . If you do not wish to modify the text, click .

Figure VIII - 74

ECF Civil Query Reports Utilities Search Logout
Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States
Docket Text: Modify as Appropriate.
Response in Opposition to motion for Judgment Upon Agency Rec (related document(s)[7]). Replies due by 1/23/2008. Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States.(Houston, Sam)
Next Clear

14. **Important: Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see **Figure VIII - 75**). Once you click on the final text screen, you will have no opportunity to change or correct your entry. The button completes the transaction and locks the text.**

- If the entry is not correct, then hit the [Back] button to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click on *Civil* to restart.
- If your entry is correct, then click . The system displays the notice of electronic filing screen.

Figure VIII - 75

ECF Civil Query Reports Utilities Search Logout
Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States
Docket Text: Final Text
Response in Opposition to motion for Judgment Upon Agency Record (related document(s)[7]). Replies due by 1/23/2008. Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States.(Houston, Sam)
Attention!! Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue.
Source Document Path (for confirmation only):
C:\Scan Documents\07-00369.pdf pages: 1
Next Clear

VIII. Filing Case Events: Response to Dispositive Motion for Judgment Upon Agency Record 56.1 (continued)

15. The last screen the system displays is a notice of electronic filing (see **Figure VIII - 76**). This screen is your receipt of the filing.

The screenshot displays the ECF (Electronic Case Filing) system interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Responses and Replies" for case "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The court is identified as the "U.S. Court of International Trade" and the database as "TEST Database".

The main content area is titled "Notice of Electronic Filing". It states: "The following transaction was entered by Houston, Sam on 1/4/2008 at 12:17 PM EDT and filed on 1/4/2008". The case details are: Case Name: Sony Electronics, Inc. v. United States; Case Number: 1:07-cv-369; Filer: United States; Document Number: 8.

The "Docket Text" section reads: "Response in Opposition to motion for Judgment Upon Agency Record (related document(s)[7]). Replies due by 1/23/2008. Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States. (Houston, Sam)".

Under the heading "1:07-cv-369 Notice has been electronically mailed to:", the following email addresses are listed: Sam A. Houston (sam.houston@usdoj.gov), Matthew M. Murdock (mmurdock@wayneparker.com, mmurdock@aol.com), and Bruce Wayne (bruce.wayne@knight.com).

Under the heading "1:07-cv-369 Notice has been delivered by other means to:", it states: "The following document(s) are associated with this transaction:".

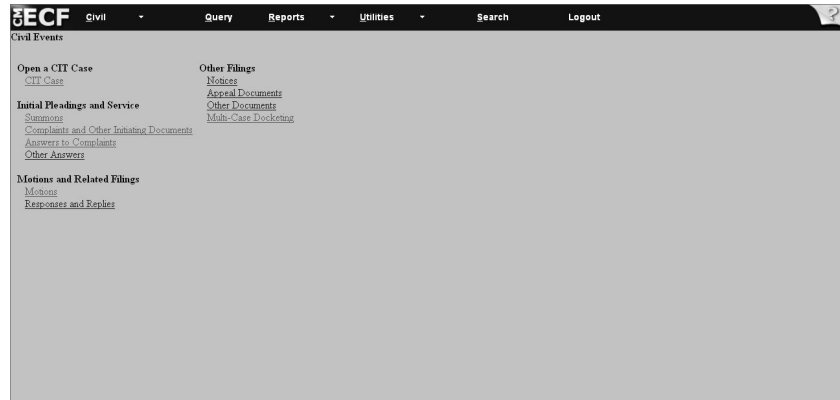
The "Document description" is "Main Document" with the "Original filename" being "C:\Scan Documents\07-00369.pdf". The "Electronic document Stamp" includes the following information: [STAMP uscfStamp_ID=992012590 [Date=1/4/2008] [FileNumber=331000-0] [a44ce0590646e27036295fbcf3a460642e52611145322e17d04cf4ad8d090f4c3a3635636082b0fe1885cc6686be9dc4bc8b45f972819cc58e763da771b81f3]]

Figure VIII - 76

VIII. Filing Case Events: Reply to Response to Dispositive Motion

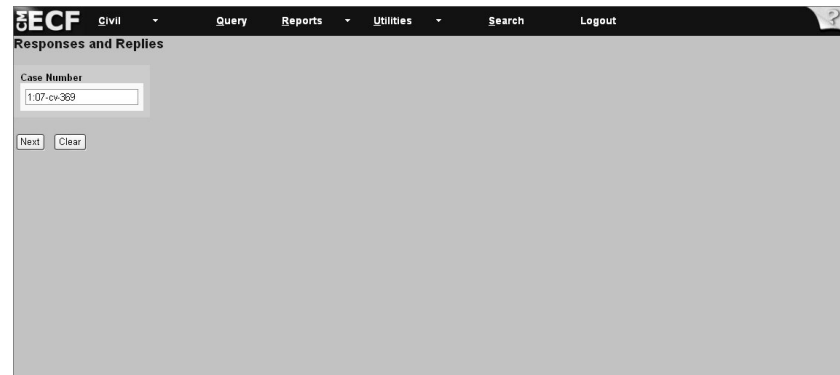
1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events* Window.
2. Click *Responses and Replies* under the *Motions and Related Filings* submenu. (see **Figure VIII - 77**)

Figure VIII - 77



3. Type in the case number in the yy-xxxxx format (see **Figure VIII - 78**)

Figure VIII - 78



VIII. Filing Case Events: Reply to Response to Dispositive Motion

(continued)

4. Highlight the party on whose behalf you are filing (see **Figure VIII - 79**). **Tip:** If you have more than one party filer, then hold down the [*CTRL*] key and highlight the parties by clicking on the appropriate parties. Select one of the group options if it applies. Click .

Figure VIII- 79

ECF Civil Query Reports Utilities Search Logout
Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

Select the filer:

Select the Party: OR Select a Group: [Add/Create New Party](#)

Microsoft Corporation [Proposed Intervenor Defendant]
Samsung Electronics America, Inc. [Proposed Intervenor Defendant]
Sony Electronics, Inc. [Plaintiff]
United States [Defendant]

No Group
 All Defendants
 All Plaintiffs
 All Parties

5. After you highlight the party, the system may display the attorney associations screen (see **Figure VIII - 80**) If so, then select attorney associations if applicable. **Note:** Checking this box will create a link in the system between the attorney and the case. Check the *Lead* box if you are lead attorney on the case, otherwise leave the box blank. The *Notice* box with the checkmark is the system default. The Court recommends keeping the *Notice* box checked because this will add the attorney to the ECF notification list, which notifies all parties of the events filed on the case.

Click .

Figure VIII - 80

ECF Civil Query Reports Utilities Search Logout
Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

The following attorney/party associations do not exist for the above case(s).
Please check the box on the left of the screen for associations which should be created.
If the association should *not* be created, be sure the box is *unchecked*:

Sony Electronics, Inc. (pty:pla) represented by Matthew Murdoch (aty) Lead Notice

VIII. Filing Case Events: Reply to Response to Dispositive Motion (continued)

6. Select the event code from the drop-down menu (see **Figure VIII - 81**) that describes your document by highlighting the description. For example, select *Reply*. Click .

The screenshot shows the ECF system interface. At the top, there is a navigation bar with the ECF logo and several menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Responses and Replies" and the case number is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". There is a search bar at the top. Below it, there are two sections: "Available Events (click to select an event)" and "Selected Event". The "Available Events" section has a drop-down menu with the following options: "Reply", "Response to Motion (Dispositive)", "Response to Motion (Procedural)", "Supplemental Response", and "Sur-Reply". The "Selected Event" section has a text box containing "Reply". Below these sections are "Next" and "Clear" buttons.

Figure VIII - 81

Note: When your event code is selected, the code should appear in the blank space to the right of the drop-down box.

VIII. Filing Case Events: Reply to Response to Dispositive Motion (continued)

7. After you select the reply, you will be prompted to file your case-related documents (see **Figure VIII - 82**). After you add all PDF documents and attachments, click **Next** .

Figure VIII - 82

Select the pdf document and any attachments.

Main Document
C:\cidocument.pdf

Attachments	Category	Description
1. <input type="text"/> <input type="button" value="Browse..."/>	<input type="text"/>	<input type="text"/>

8. The system asks if the document contains confidential information (see **Figure VIII - 83**)

Figure VIII - 83

Is this a confidential document?

Yes
 No

9. Select Yes or No and click **Next** .

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

VIII. Filing Case Events: Reply to Response to Dispositive Motion (continued)

10. Click on the box of the response to which you are replying (see **Figure VIII - 84**). Click

Note: This screen satisfies your reply due date.

Figure VIII - 84

ECF Civil Query Reports Utilities Search Logout

Responses and Replies
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States

Select the appropriate event(s) to which your event relates:

- 01/03/2008 Answer to complaint. Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States. (Houston, Sam)
- 01/04/2008 Response in Opposition to motion for Judgment Upon Agency Record (related document(s) 7). Replies due by 1/23/2008. Filed by Sam A. Houston of U.S. Department of Justice on behalf of United States. (Houston, Sam)

VIII. Filing Case Events: Reply to Response to Dispositive Motion (continued)

11. The screen with the docket text information offers an opportunity to modify the docket text (if appropriate) by entering in a description, such as, “*in Support of Motion for Judgment,*” in the free text box (see **Figure VIII - 85**). When you are finished modifying the text, click . If you do not want to modify the text, click .

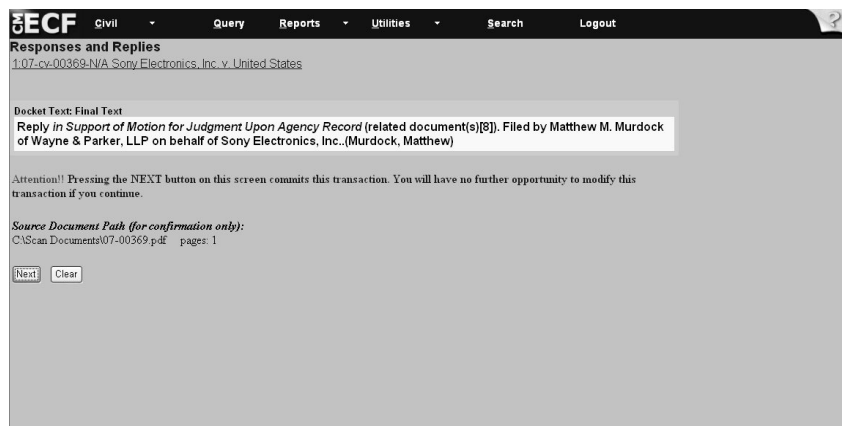
Figure VIII - 85



12. **Important: Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see Figure VIII - 86). Once you click on the final text screen, you will have no opportunity to change or correct your entry. The button completes the transaction and locks the text!**

- If the entry is not correct, then hit the *[Back]* button to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click on *Civil* to restart.
- If your entry is correct, then click . The system displays the notice of electronic filing screen.

Figure VIII - 86



VIII. Filing Case Events: Reply to Response to Dispositive Motion (continued)

11. The last screen the system displays is the notice of electronic filing (see **Figure VIII - 87**). This screen is your receipt of the filing.

Figure VIII - 87

The screenshot shows the ECF (Electronic Case Filing) system interface. At the top, there is a navigation bar with the ECF logo and menu items: Civil, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Responses and Replies" and the case name is "1:07-cv-00369-N/A Sony Electronics, Inc. v. United States". The court is identified as "U.S. Court of International Trade" and the database as "TEST Database".

Notice of Electronic Filing

The following transaction was entered by Murdock, Matthew on 1/4/2008 at 12:27 PM EDT and filed on 1/4/2008

Case Name: Sony Electronics, Inc. v. United States
Case Number: 1:07-cv-369
Filer: Sony Electronics, Inc.
Document Number: 9

Docket Text:
Reply in *Support of Motion for Judgment Upon Agency Record* (related document(s)[8]). Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

1:07-cv-369 Notice has been electronically mailed to:

Sam A. Houston sam.houston@usdoj.gov
Matthew M. Murdock mmurdock@wayneparker.com, mmurdock@aol.com
Bruce Wayne bruce.wayne@knight.com

1:07-cv-369 Notice has been delivered by other means to:

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename: C:\Scan Documents\07-00369.pdf
Electronic document Stamp:
[STAMP uscItStamp_ID=992012590 [Date=1/4/2008] [FileNumber=331003-0] [9E33c72dd8b0b3c44322cc017bb5ff1f05bac57606f019dd63064ecc22068400239eefd290a6614398744b8f9ce009b41d8035de280a0ec38014f434ceb79247]]

VIII. Filing Case Events: Appeal Documents

1. Select *Civil* from the CM/ECF menu bar to display the *Civil Events Window*.
2. Click on *Appeal Documents* under *Other Filings* (see **Figure VIII - 88**).

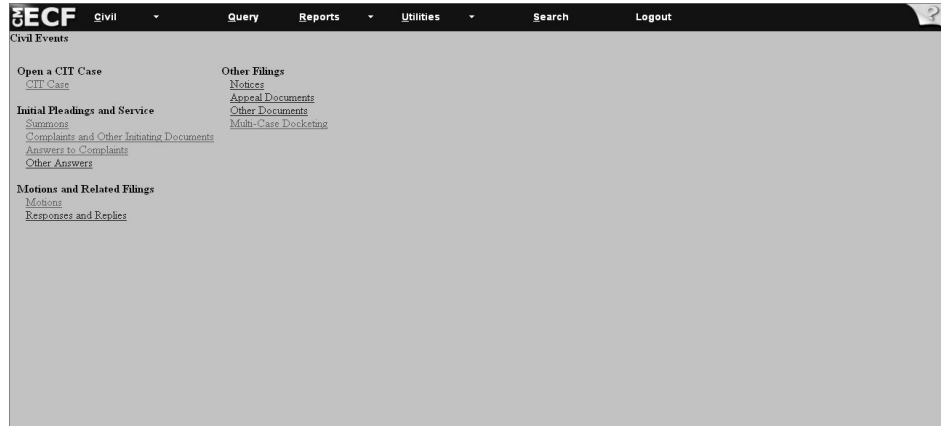


Figure VIII - 88

3. Type in the case number in the yy-xxxxx format (see **Figure VIII - 89**). Click .

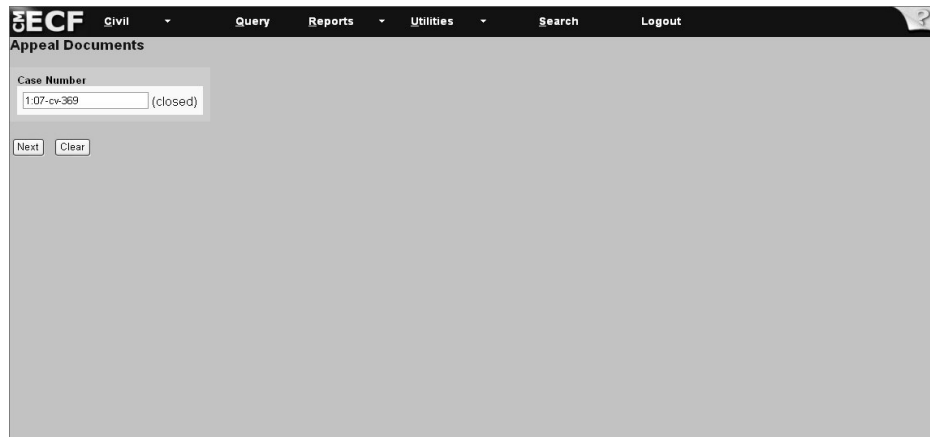
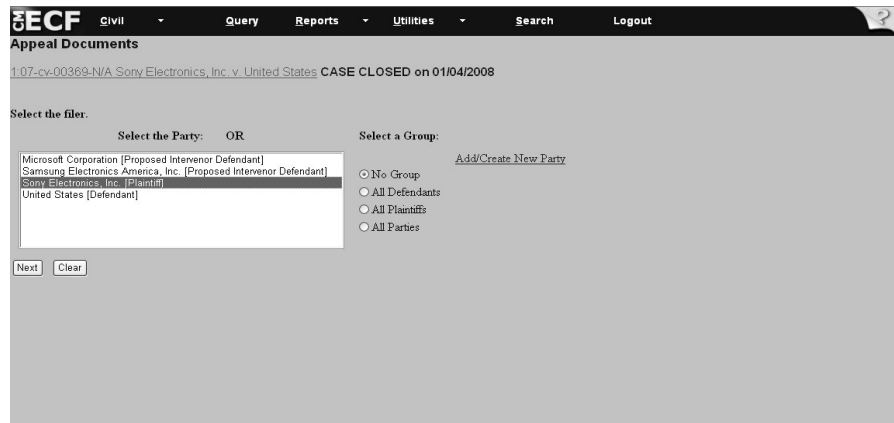


Figure VIII - 89

VIII. Filing Case Events: Appeal Documents (continued)

4. Highlight the party on whose behalf you are filing (see **Figure VIII - 90**). Tip: If you have more than one party filer, then hold down the [Ctrl] key and highlight the parties by selecting the appropriate parties. Select one of the group options if it applies. Click .

Figure VIII - 90

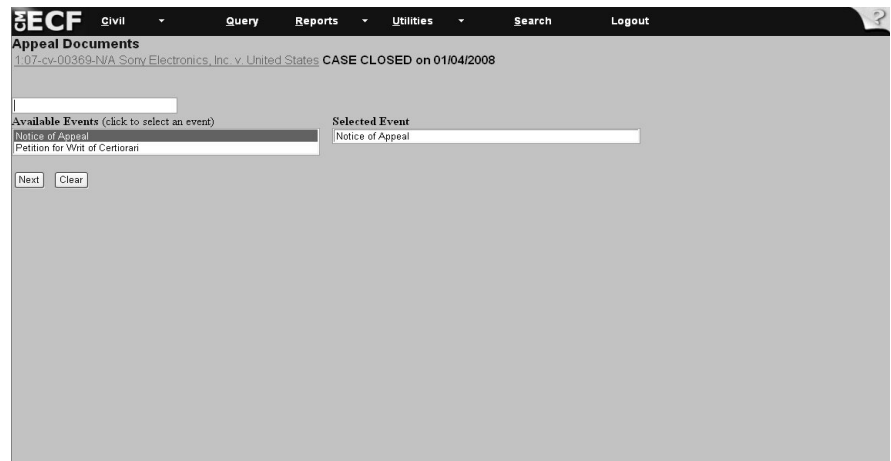


The screenshot shows the ECF Appeal Documents interface. At the top, there is a navigation bar with 'ECF' logo and menu items: 'Civil', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. Below the navigation bar, the page title is 'Appeal Documents' and the case information is '1:07-cv-00369-N/A Sony Electronics, Inc. v. United States CASE CLOSED on 01/04/2008'. The main content area is titled 'Select the filer.' and contains two sections: 'Select the Party: OR' and 'Select a Group:'. Under 'Select the Party:', there is a list of parties: 'Microsoft Corporation [Proposed Intervenor Defendant]', 'Samsung Electronics America, Inc. [Proposed Intervenor Defendant]', 'Sony Electronics, Inc. [Plaintiff]', and 'United States [Defendant]'. The 'Sony Electronics, Inc. [Plaintiff]' option is highlighted. Under 'Select a Group:', there are radio button options: 'No Group', 'All Defendants', 'All Plaintiffs', and 'All Parties'. A link 'Add/Create New Party' is also present. At the bottom of the form, there are 'Next' and 'Clear' buttons.

5. Click on the down arrow and highlight *Notice of Appeal* (see **Figure VIII - 91**).

6. Click .

Figure VIII - 91



The screenshot shows the ECF Appeal Documents interface. At the top, there is a navigation bar with 'ECF' logo and menu items: 'Civil', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. Below the navigation bar, the page title is 'Appeal Documents' and the case information is '1:07-cv-00369-N/A Sony Electronics, Inc. v. United States CASE CLOSED on 01/04/2008'. The main content area is titled 'Available Events (click to select an event)' and contains two sections: 'Available Events' and 'Selected Event'. Under 'Available Events', there is a list of events: 'Notice of Appeal' and 'Petition for Writ of Certiorari'. The 'Notice of Appeal' option is highlighted. Under 'Selected Event', there is a text box containing 'Notice of Appeal'. At the bottom of the form, there are 'Next' and 'Clear' buttons.

Note: When your event code is selected, the code should appear in the blank space to the right of the drop-down box, under the *Selected Event* text.

VIII. Filing Events: Appeal Documents (continued)

7. After you select the event *Notice of Appeal* in step 6, you will be prompted to file your case-related documents (see **Figure VIII - 92**). After you add all PDF documents and attachments, click

.

Figure VIII - 92

The screenshot shows a web form titled "Select the pdf document and any attachments." It includes a "Main Document" section with a text input field containing "C:\cit\document.pdf" and a "Browse..." button. Below this is a table with three columns: "Attachments", "Category", and "Description". The first row is labeled "1." and contains a "Browse..." button, a dropdown menu, and a text input field. At the bottom of the form are "Next" and "Clear" buttons.

8. The system asks if the document contains confidential information (see **Figure VIII - 93**)

Figure VIII - 93

The screenshot shows a web form with the question "Is this a confidential document?". It has two radio button options: "Yes" and "No". At the bottom of the form are "Next" and "Clear" buttons.

9. Select Yes or No and click .

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

VIII . Filing Case Events: Appeal Documents (continued)

10. Check the box next to the event which you are appealing (see **Figure VIII - 94**).
11. Enter the decision being appealed, for example, *08-08*.

Figure VIII - 94

The screenshot shows the ECF system interface for case 1:07-cv-00369-N/A. The page title is 'Appeal Documents'. Below the case information, there is a section for 'Notice of Appeal' with a date field set to 1/7/2008. A table lists docket entries with columns for 'Filing Date #', 'Docket Text', and a checkbox. The entry for 01/04/2008 is selected, and the 'Appeal Filing Deadline' checkbox is checked. The docket text for this entry is 'Order entered on 1/4/2008, Slip opinion: 08-08 in favor of United States against Sony Electronic, Inc. (related document(s) [7]). (Fong, Sam) Slip Opinion (Dispositive)'. The 'Appeal Filing Deadline' is set to 03/04/2008. 'Next' and 'Clear' buttons are visible at the bottom.

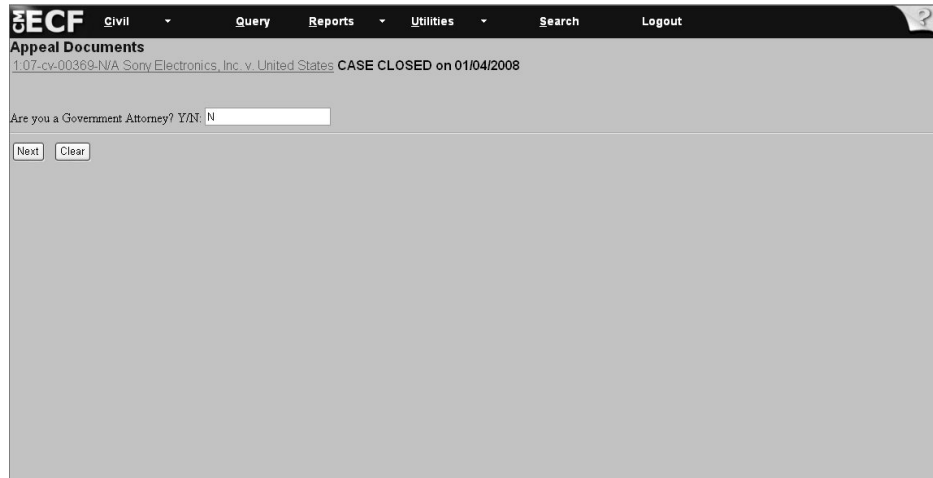
12. Check the box *Appeal Filing Deadline* by clicking in the box (see **Figure VIII - 95**).
13. Click

Figure VIII - 95

The screenshot shows the ECF system interface for case 1:07-cv-00369-N/A. The page title is 'Appeal Documents'. Below the case information, there is a section for 'Select the appropriate event(s) to which your event relates:'. A table lists docket entries with a checkbox. The entry for 01/04/2008 is selected, and the checkbox is checked. The docket text for this entry is 'Order entered on 1/4/2008, Slip opinion: 08-08 in favor of United States against Sony Electronic, Inc. (related document(s) [7]). (Fong, Sam)'. Below the table, there is a text field 'Enter the decision being appealed (example 06-1 or judgment/order of 1/1/2006)' containing the value '08-08'. 'Next' and 'Clear' buttons are visible at the bottom.

VIII. Filing Case Events: Appeal Documents (continued)

14. Enter, “Y,” or “N,” in the government attorney box (see **Figure VIII - 96**).



ECF Civil Query Reports Utilities Search Logout

Appeal Documents
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States CASE CLOSED on 01/04/2008

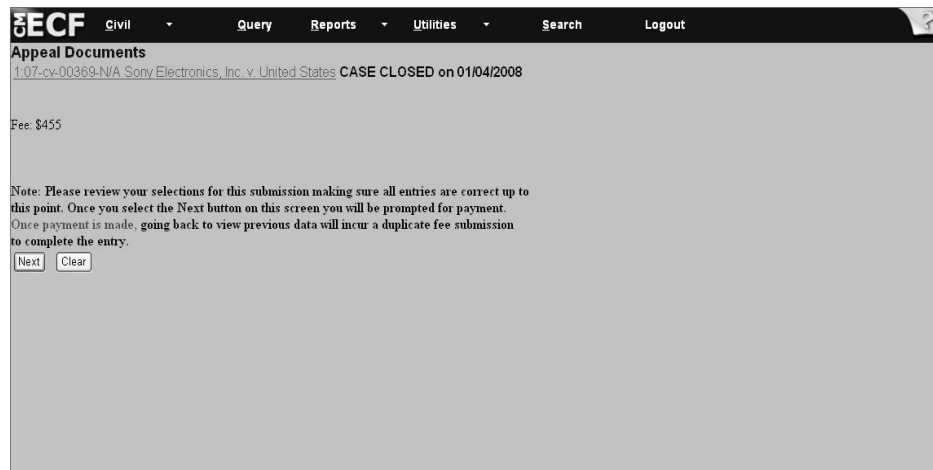
Are you a Government Attorney? Y/N:

Next Clear

Figure VIII - 96

15. View the screen, which shows the fee associated with filing the appeal (see **Figure VIII - 97**).

Click



ECF Civil Query Reports Utilities Search Logout

Appeal Documents
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States CASE CLOSED on 01/04/2008

Fee: \$455

Note: Please review your selections for this submission making sure all entries are correct up to this point. Once you select the Next button on this screen you will be prompted for payment. Once payment is made, going back to view previous data will incur a duplicate fee submission to complete the entry.

Next Clear

Figure VIII - 97

VIII - Filing Case Events: Appeal Documents (continued)

Directions: Continue with the steps outlined below to file an appeal. All fields marked with an asterisk (*) require information. The attorney filer's information will appear on the screen. If needed, change the information or add information.

Note: If you experience difficulty when filing payment, please call the *Pay.gov* Help Desk at: 1-800-624-1373. If payment is not accepted, then file your documents manually via certified mail to preserve the filing date.


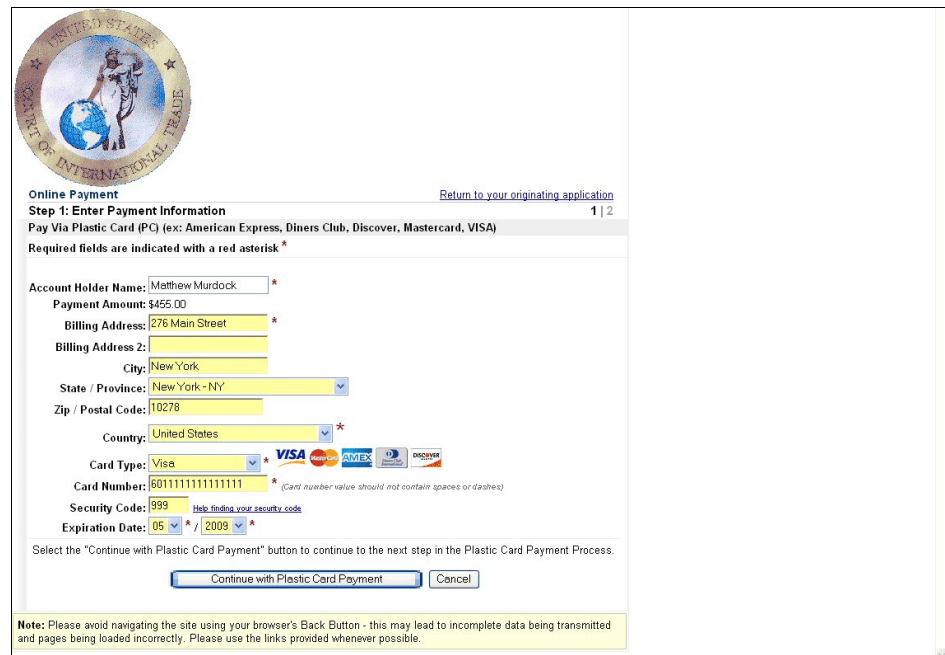
16. Complete all the information requested on this screen.
17. Enter credit card number **without dashes or spaces** between numbers (**Figure VIII - 98**).
18. Enter the security code which is the three-digit code on the back of the credit card.
19. Click  after you enter all the information.

Figure VIII - 98



The screenshot shows the 'Online Payment' interface for 'Pay Via Plastic Card (PC)'. It includes a header with the Department of International Trade logo and a 'Return to your originating application' link. The form is titled 'Step 1: Enter Payment Information' and lists supported card types: American Express, Diners Club, Discover, Mastercard, and VISA. A note states 'Required fields are indicated with a red asterisk *'. The form fields are: Account Holder Name (Matthew Murdock), Payment Amount (\$455.00), Billing Address (278 Main Street), Billing Address 2, City (New York), State / Province (New York - NY), Zip / Postal Code (10278), Country (United States), Card Type (Visa), Card Number (6011111111111111), Security Code (999), and Expiration Date (05 / 2009). At the bottom, there is a 'Continue with Plastic Card Payment' button and a 'Cancel' button. A note at the very bottom advises against using the browser's Back Button.

WARNING:

While in the *Pay.gov* screen, if you hit the Back button to make changes on previous screens, the system may charge you twice for the same filing. If this occurs, then call the USCIT Help Desk at 1-866-450-1859 and adjustments will be made to your account.

VIII - Filing Case Events: Appeal Documents (continued)

20. View the payment information that appears on the screen.
21. Enter an e-mail address to receive confirmation of the transaction.
22. Go to the authorization and disclosure fields and click on the box that authorizes a charge to your account (see **Figure VIII - 99**).

The screenshot displays a web interface for an online payment. At the top left is the seal of the United States Department of International Trade. The page title is 'Online Payment' with a link to 'Return to your originating application'. The current step is 'Step 2: Authorize Payment' (1 of 2). Below this is a 'Payment Summary' section with a link to 'Edit this information'. The summary is divided into three columns: 'Address Information', 'Account Information', and 'Payment Information'. The 'Address Information' column lists the account holder as Matthew Murdock, with a billing address of 276 Main Street, New York, NY 10278, USA. The 'Account Information' column shows a Visa card with number *****1111 and an expiration date of 5 / 2009. The 'Payment Information' column shows a payment amount of \$455.00, a transaction date of 01/07/2008 09:50, and a time of EST. Below the summary is an 'Email Confirmation Receipt' section where the user has provided an email address of mmurdock@lewirms.com and confirmed it. There is a CC field with a dropdown arrow and a note: 'Separate multiple email addresses with a comma'. The 'Authorization and Disclosure' section contains a red asterisk indicating required fields, a checkbox for authorizing a charge (checked), and a note: 'Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.' At the bottom of this section are 'Submit Payment' and 'Cancel' buttons. A yellow note at the very bottom of the page reads: 'Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.'

Address Information	Account Information	Payment Information
Account Holder Name: Matthew Murdock Billing Address 2: City: New York State / Province: NY Zip / Postal Code: 10278 Country: USA	Card Type: Visa Card Number: *****1111 Expiration Date: 5 / 2009	Payment Amount: \$455.00 Transaction Date and Time: 01/07/2008 09:50 EST

Email Confirmation Receipt
To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address: mmurdock@lewirms.com
Confirm Email Address: mmurdock@lewirms.com
CC: Separate multiple email addresses with a comma

Authorization and Disclosure
Required fields are indicated with a red asterisk *
I authorize a charge to my card account for the above amount in accordance with my card issuer agreement. *
Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

Figure VIII - 99

VIII. Filing Case Events: Appeal Documents (continued)

23. Click on the Appeal Documents screen (see **Figure VIII - 100**).

Figure VIII - 100



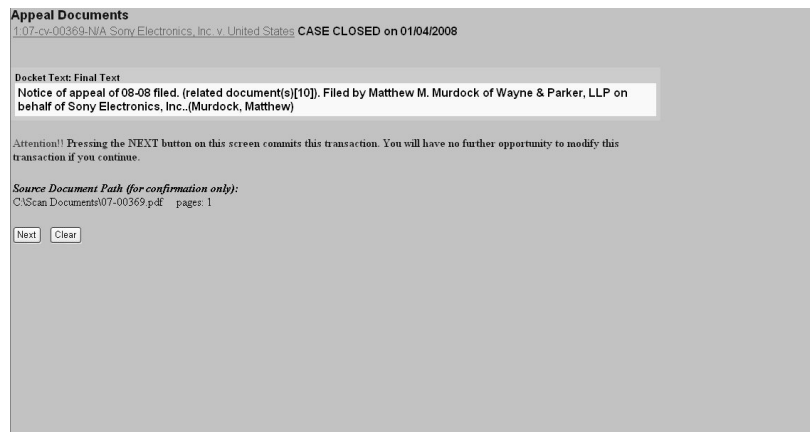
Note that if you have already paid, you should NOT use the [Back] button on this screen!

24. **Important: Review the docket entry carefully on the final text screen since this is how the docket entry will appear on the docket (see Figure VIII - 101). Once you click on the final text screen, you will have no opportunity to change or correct your entry. The Next button completes the transaction and locks the text.**

- If the entry is not correct, then hit the [Back] button to return to previous screens to edit your entry. To abort the entire entry (and lose all your information), click on *Civil* to restart.
- If your entry is correct, then click . The system displays the notice of electronic filing screen.

25. Click .

Figure VIII - 101



VIII. Filing Case Events: Appeal Documents (continued)

26. The last screen the system displays is the notice of electronic filing (see **Figure VIII - 102**). This screen is your receipt of the filing.

Appeal Documents
1:07-cv-00369-N/A Sony Electronics, Inc. v. United States **CASE CLOSED on 01/04/2008**

U.S. Court of International Trade
TEST Database

Notice of Electronic Filing

The following transaction was entered by Murdock, Matthew on 1/7/2008 at 9:52 AM EDT and filed on 1/7/2008

Case Name: Sony Electronics, Inc. v. United States
Case Number: [1:07-cv-369](#)
Filer: Sony Electronics, Inc.
WARNING: CASE CLOSED on 01/04/2008
Document Number: [11](#)

Docket Text:
Notice of appeal of 08-08 filed. (related document(s)[10]). Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

1:07-cv-369 Notice has been electronically mailed to:

Sam A. Houston sam.houston@usdoj.gov
Bruce Wayne bruce.wayne@knight.com

1:07-cv-369 Notice has been delivered by other means to:

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename: CAScan Documents\07-00369.pdf
Electronic document Stamp:
[STAMP uscstStamp_ID=992012590 [Date=1/7/2008] [FileNumber=331009-0] [a0ba3c2ff9c2044441f67bdc6b38b5c3140e5cb6fee5cbbfc7a509ed28a732e1874f84a707d3c39a851f8d335e5c5731df24d694e45741df28cfbba868953167]]

Figure VIII - 102

VIII. Filing Case Events: Multi-Case Docketing

One of the options included in the Case Management/Electronic Case Files (ECF) System is the ability to file certain documents in multiple cases at the same time. The following directions should assist you in making such docket entries.

1. From the Main Civil Events screen shown in **Figure VIII - 103**, select *Multi-Case Docketing* from the available choices under *Other Filings*.

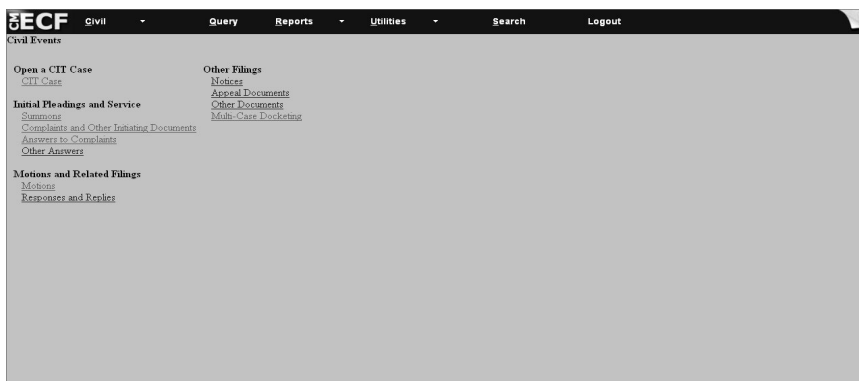


Figure VIII - 103

2. The next screen is the *Multi Case Docketing* Screen. From this screen, you may enter the case number or numbers of cases you would like to docket together. They may be entered in the YY-NNN format. For example, 07-355 (As in **Figure VIII - 104**). Each new case number can be separated by a comma from the preceding case number. Do not concern yourself with the order of entry, because the system will automatically select the earliest case listed as the case under which the cases will be docketed together. However, be sure to include **all** case numbers so that earlier cases are not left out in error.

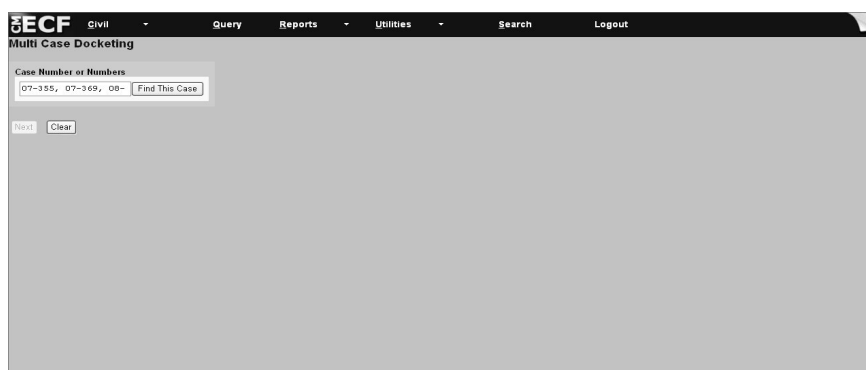


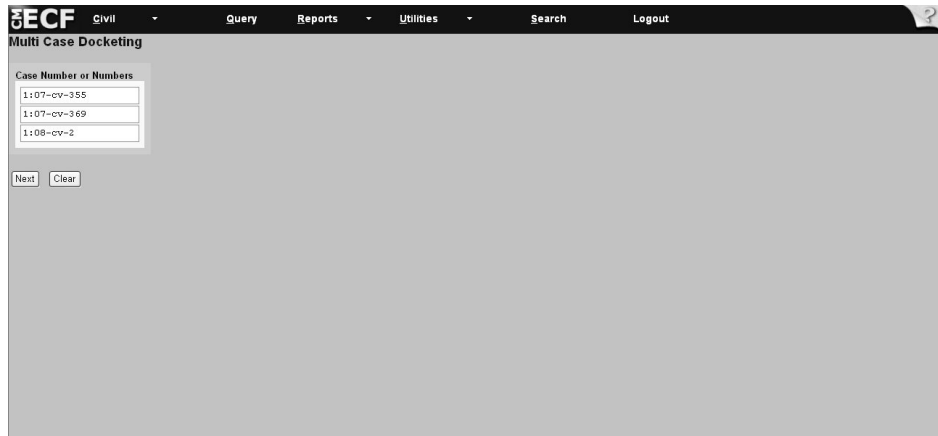
Figure VIII - 104

3. Select the button.

VIII. Filing Case Events: Multi-Case Docketing (continued)

4. On the next screen, the case numbers you have entered will appear in separate boxes to verify that the case numbers you entered appear correctly as shown in **Figure VIII - 105**.

Figure VIII - 105

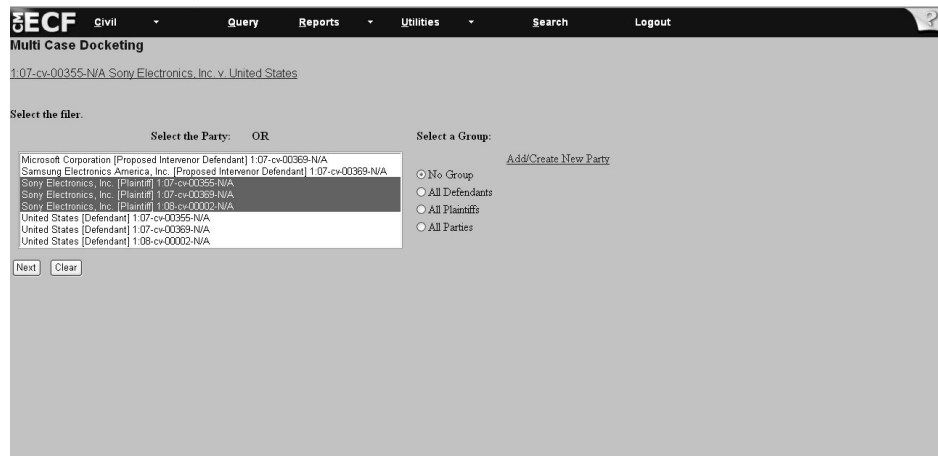


The screenshot shows the ECF Multi Case Docketing interface. At the top, there is a navigation bar with 'ECF' logo, 'Civil' dropdown, and 'Query', 'Reports', 'Utilities', 'Search', and 'Logout' links. The main heading is 'Multi Case Docketing'. Below this, there is a section titled 'Case Number or Numbers' containing three input fields with the following text: '1:07-cv-355', '1:07-cv-369', and '1:08-cv-2'. At the bottom of this section are 'Next' and 'Clear' buttons.

5. Once you have verified that all case numbers appear to be correct, click **Next** .

6. The next screen you see will contain the link for the new, multiple case docket under the earliest case, which has been automatically selected (1-07-cv-00355 in this case). The screen is visible below in **Figure VIII - 106**.

Figure VIII - 106



The screenshot shows the ECF Multi Case Docketing interface. At the top, there is a navigation bar with 'ECF' logo, 'Civil' dropdown, and 'Query', 'Reports', 'Utilities', 'Search', and 'Logout' links. The main heading is 'Multi Case Docketing'. Below this, there is a link for the earliest case: '1:07-cv-00355-N/A Sony Electronics, Inc. v. United States'. The main section is titled 'Select the filer.' and contains two columns: 'Select the Party: OR' and 'Select a Group:'. The 'Select the Party' column lists several parties with their respective case numbers, including 'Microsoft Corporation [Proposed Intervenor Defendant] 1:07-cv-00369-N/A', 'Samsung Electronics America, Inc. [Proposed Intervenor Defendant] 1:07-cv-00369-N/A', 'Sony Electronics, Inc. [Plaintiff] 1:07-cv-00355-N/A', 'Sony Electronics, Inc. [Plaintiff] 1:07-cv-00369-N/A', 'Sony Electronics, Inc. [Plaintiff] 1:08-cv-00002-N/A', 'United States [Defendant] 1:07-cv-00355-N/A', 'United States [Defendant] 1:07-cv-00369-N/A', and 'United States [Defendant] 1:08-cv-00002-N/A'. The 'Select a Group' column has radio buttons for 'No Group', 'All Defendants', 'All Plaintiffs', and 'All Parties'. There is also a link 'Add/Create New Party' and 'Next' and 'Clear' buttons at the bottom.

7. From this screen, click on all filing parties from the case party information, which has populated from the case numbers entered on the previous screen.

8. Select **Next** to move to the subsequent screen.

VIII. Filing Case Events: Multi-Case Docketing (continued)

9. On this screen, you will be prompted to enter the *Event* which is applicable to your multi-case docketing request.

10. Once selected, your *Events* will appear in the blank box to the right of the list of available *Events*, as shown in **Figure VIII - 107**.

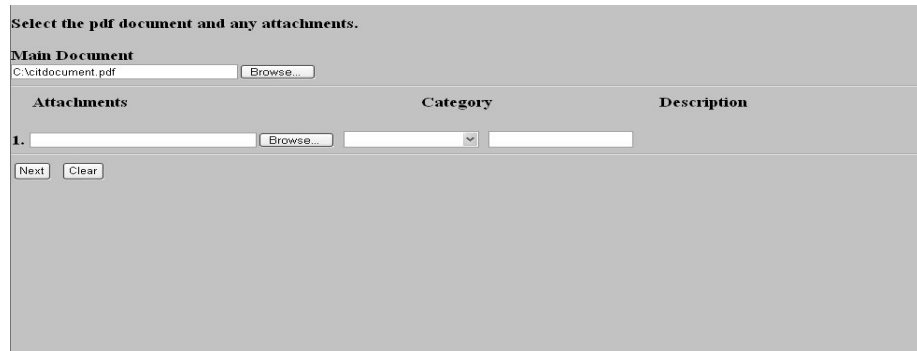


The screenshot shows the ECF Multi Case Docketing interface for case 1:07-cv-00355-NA Sony Electronics, Inc. v. United States. It features a navigation bar with 'Civil', 'Query', 'Reports', 'Utilities', 'Search', and 'Logout'. Below the navigation bar, there are two columns: 'Available Events (click to select events)' and 'Selected Events (click to remove events)'. The 'Available Events' column lists several event types, with 'Consent Motion for Extension of Time to Remain on Reserve Calendar' selected. The 'Selected Events' column shows the same event type. At the bottom, there are 'Next' and 'Clear' buttons.

Figure VIII - 107

11. Select to move to the subsequent screen.

12. Browse for the document representing your Consent Motion or Certificate of Service, and be sure to indicate whether there are attachments. See **Figure VIII - 108**.



The screenshot shows the ECF interface for selecting a main document and attachments. It features a 'Main Document' section with a text input field containing 'C:\citdocument.pdf' and a 'Browse...' button. Below this is a table with columns for 'Attachments', 'Category', and 'Description'. The table has one row with a 'Browse...' button in the 'Attachments' column. At the bottom, there are 'Next' and 'Clear' buttons.

Figure VIII - 108

VIII. Filing Case Events: Multi-Case Docketing (continued)

13. Once the appropriate document has been selected, press the **Next** button to advance to the document linking screen (**Figure VIII - 109**).

Select the pdf document and any attachments.

Main Document
C:\citdocument.pdf

Attachments	Category	Description
1. <input type="button" value="Browse..."/>	<input type="text"/>	<input type="text"/>

Figure VIII - 109

14. The system asks if the document contains confidential information (see **Figure VIII - 110**)

Is this a confidential document?

Yes
 No

Figure VIII - 110

15. Select Yes or No and click **Next** .

Note: Only authorized Confidential Filers will be able to file and view documents containing confidential information. See V. Filing and Viewing Confidential Documents.

VIII. Filing Case Events: Multi-Case Docketing (continued)

16. The document linking screen will allow you to select whether you will be linking specific documents from the multiple cases to the Consent Motion or Certificate of Service you are filing. In addition, this screen will allow you to enter a new requested Reserve Calendar Date. (See **Figure VIII - 111**).

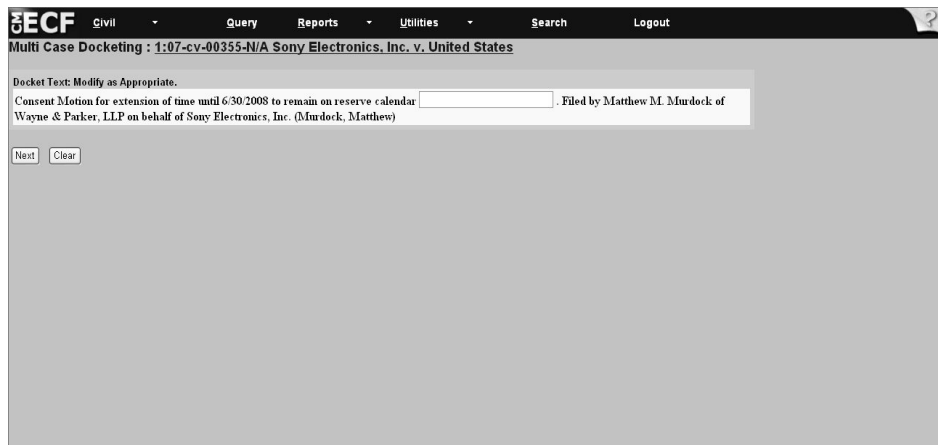


The screenshot shows the ECF interface for Multi Case Docketing. The header includes the ECF logo and navigation links: Civil, Query, Reports, Utilities, Search, and Logout. The case title is "Multi Case Docketing : 1:07-cv-00355-N/A Sony Electronics, Inc. v. United States". The main content area contains a checkbox labeled "Should the document you are filing link to another document in this case?". Below this is a text input field with the value "6/30/2008" and the label "Enter requested new reserve calendar date:". At the bottom of the form are "Next" and "Clear" buttons.

Figure VIII - 111

17. Select to move to the subsequent screen.

18. The *Docket Text Modification* screen should appear next, and will insert the name of the Consent Motion or Certificate of Service Selected. There is a free-form box for comments on this screen. (See **Figure VIII - 112**).



The screenshot shows the ECF interface for Docket Text Modification. The header is the same as in Figure VIII - 111. The case title is "Multi Case Docketing : 1:07-cv-00355-N/A Sony Electronics, Inc. v. United States". The main content area displays "Docket Text: Modify as Appropriate." followed by a text box containing "Consent Motion for extension of time until 6:30/2008 to remain on reserve calendar". Below this is a free-form text box for comments, which contains the text "Filed by Matthew M. Mudock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Mudock, Matthew)". At the bottom of the form are "Next" and "Clear" buttons.

Figure VIII - 112

19. Once you have completed reviewing the information on this screen and entering any free-form comments, select to move to the following screen and complete Docket Text entry.

VIII. Filing Case Events: Multi-Case Docketing (continued)

20. The *Docket Text: Final Text* screen should appear, as in **Figure VIII - 113**, represents your last opportunity to back track to correct screens.

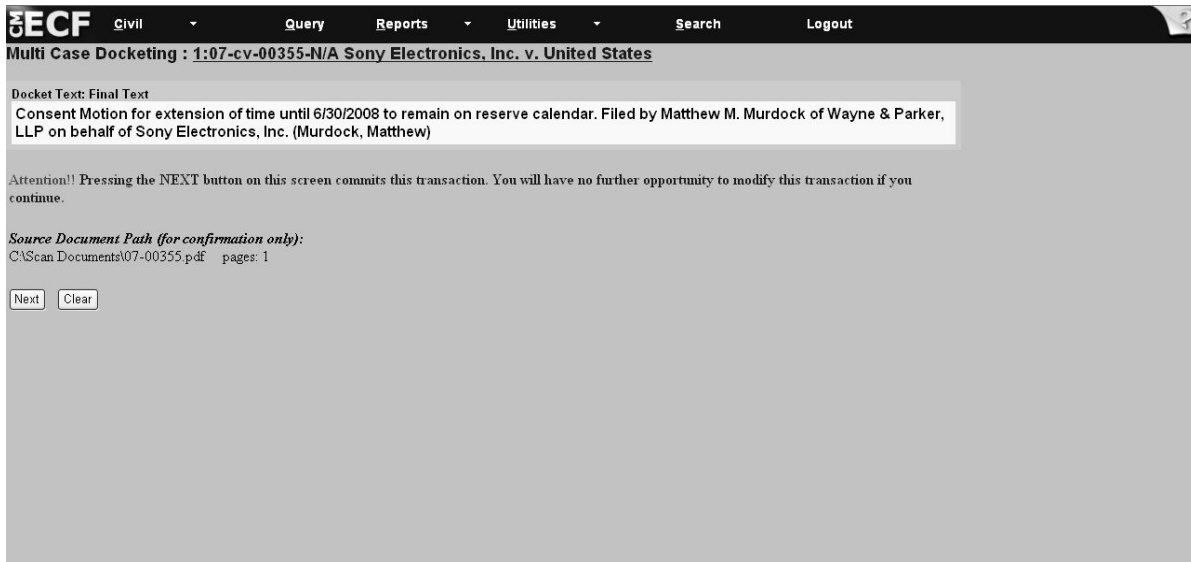


Figure VIII - 113

21. Once you have reviewed the information on the *Docket Text: Final Text* screen, press the Next button to complete the transaction and move to the Notice of Electronic Filing Screen.

VIII. Filing Case Events: Multi-Case Docketing (continued)

22. The Notice of Electronic Filing Screen is the last screen that appears. In the Case of a Multi-Case Docketed event, the screen will appear different, because information will appear for **all cases**. Note that the Docket Text is listed in date sequence. Please review this screen to ensure that **all cases** are included on this screen. If there are errors in this screen, please contact the Help Desk at (866) 450-1859 with questions or concerns. (See **Figure VIII - 114**)

ECF Civil Query Reports Utilities Search Logout

Multi Case Docketing : 1:07-cv-00355-N/A Sony Electronics, Inc. v. United States

U.S. Court of International Trade
TEST Database

Notice of Electronic Filing

The following transaction was entered by Murdock, Matthew on 1/23/2008 at 10:00 AM EDT and filed on 1/23/2008

Case Name: Sony Electronics, Inc. v. United States
Case Number: [1:07-cv-355](#)
Filer: Sony Electronics, Inc.
Document Number: 2

Docket Text:
Consent Motion for extension of time until 6/30/2008 to remain on reserve calendar. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

Case Name: Sony Electronics, Inc. v. United States
Case Number: [1:07-cv-369](#)
Filer: Sony Electronics, Inc.
Document Number: 12

Docket Text:
Consent Motion for extension of time until 6/30/2008 to remain on reserve calendar. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

Case Name: Sony Electronics, Inc. v. United States
Case Number: [1:08-cv-2](#)
Filer: Sony Electronics, Inc.
Document Number: 4

Docket Text:
Consent Motion for extension of time until 6/30/2008 to remain on reserve calendar. Filed by Matthew M. Murdock of Wayne & Parker, LLP on behalf of Sony Electronics, Inc. (Murdock, Matthew)

1:07-cv-355 Notice has been electronically mailed to:

Matthew M. Murdock mmurdock@wayneparker.com, mmurdock@aol.com

1:07-cv-355 Notice has been delivered by other means to:

Barbara S. Williams
U.S. Department of Justice
International Trade Field Office
26 Federal Plaza
New York, NY 10278

1:07-cv-369 Notice has been electronically mailed to:

Sam A. Houston sam.houston@usdoj.gov
Matthew M. Murdock mmurdock@wayneparker.com, mmurdock@aol.com
Bruce Wayne bruce.wayne@knight.com

1:07-cv-369 Notice has been delivered by other means to:

1:08-cv-2 Notice has been electronically mailed to:

Matthew M. Murdock mmurdock@wayneparker.com, mmurdock@aol.com

1:08-cv-2 Notice has been delivered by other means to:

The following document(s) are associated with this transaction:

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[STAMP userStamp_ID=992012590 [Date=1/23/2008]] [FileNumber=331194-0]
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